



**CHILARAI COLLEGE**  
**P.O-GOLAKGANJ, W/NO-4, DHUBRI, ASSAM**



**PERSPECTIVE PLAN (2018-19 to 2022-23)**



**CHILARAI COLLEGE, GOLAKGANJ, DHUBRI, ASSAM**

**PERSPECTIVE PLAN**



**P.O-GOLAKGANJ  
DISTRICT-DHUBRI  
ASSAM**

**FOR THE PERIOD  
ACADEMIC YEAR 2018-2029 TO 2022-2023**

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## Current Status of the College

### General Profile

- (i) **Name and address of the college** : **Chilarai College**  
Ward No-4, P.O-  
Golakganj  
Dist-Dhubri, Assam,  
PIN-783334
- (ii) **Year of Establishment** : 26th January, 1973
- (iii) **Website** : [www.chilaraicollege.co.in](http://www.chilaraicollege.co.in)
- (iv) **Institutional Status** : Provincialized
- (v) **Award and Recognition** : Accredited with 'B'  
Grade in 2004(73%) and  
in 2015 (CGPA 2.18)
- (v) **No of Academic Programmes offered**

HS Arts under AHSEC

UG : 

- BA
- BBA( Professional Course)
- TTM ( Vocational Course)
- BSc (upcoming)

PG : 

- NA

- vi) Study Centre : (For UG& PG ) IDOL, Gauhati University
- vii) Others : Centre for Ethnic Studies Research(CESR) &  
Folk Museum

**2. A Profile of the College:** Chilarai College is situated in Golakganj adjacent to Indo- Bangladesh international border and Assam- West Bengal

interstate border. The 26th January 1973, was the first day of the college inside the Jogomohan Vidyapith Campus. The college was named after the 16th Century's greatest warrior scholar Biswa Mahabir Chilarai of Koch Kingdom. The college has been a leading co-educational institution for higher learning for students from diverse communities. The college developed into a full-fledged UG (Arts) college affiliated to Gauhati University, Assam with more than 1700 students including Higher Secondary. The college has also been running Arts Stream under AHSEC. Travel and Tourism (Vocational) and Management Studies have also been introduced. The college has been offering Honours in almost all the subjects in Arts stream at UG level.

The college is situated in its own plot of land adjacent to NH 17 and it covers an area of 6 bighas. The college has offered Three Years Degree course (TDC) since the time of deficit grant-in-aid system, Semester System since 2011.

The college was brought under the deficit grant-in-aid system in the year 1987 and it has been registered under UGC Act of 2(f) and 12(B) in the year 2001. The college has gone for NAAC Assessment and Accreditation 1<sup>st</sup> cycle in 2004 (awarded "B" Grade) and 2<sup>nd</sup> cycle (awarded "B" Grade) in 2015 respectively. Most of the students in the college belong to socio-economically underprivileged sections in society, where more than 70% of students come from OBC/MOBC. The college has been striving hard to provide a congenial academic ambience for holistic development of the students. The college has been committed towards dissemination of knowledge to uplift students from diverse classes and communities. Every year students diversity in enrolment is noticeable. Since inception, the college has been contributing to national development by producing quality human resources.

More than 1100 students at UG level are pursuing higher education in Arts (Regular & Honours) and small number of students have been enrolled in BBA. The college has a Study Centre under IDOL, Gauhati University for UG & PG Programmes. There is a Centre for Ethnic Studies and Research (CESR) that has contributed a lot towards creation of a research culture in the institution. Faculties, current students, public and other stakeholders of the college have been committed to upgrade the Folk Museum available in the college. The college has been continuing its efforts to create a healthy academic environments despite having some challenges. The college was established with a view to empowering the students from underprivileged sections in society. Since inception the college has been able to exert a very positive impact in the society.

### **3. SWOC analysis**

The IQAC of the college carried out SWOC analysis in the year 2018. Identification and enumeration of the SWOC presented here are based on the inputs provided by various stakeholders of the college and by Perspective Plan Committee. The PPC also takes into account the feedback report annually collected from stakeholders during the sessions ( 2015-2016, 2016-2017 & 2017-2018). In addition to that inputs from the Principal and Governing Body of the college are also incorporated here. Some major inputs are also borrowed from NAAC Peer Team Report submitted to the college in 2015.

#### **Strength**

- Geographic advantage of the institution's location near the inter-state border with West Bengal in addition to its proximity to Meghalaya, Bangladesh and Bhutan
- Well connected through road and railway networks and proximity to the Rupshi Airport, Gauripur, Dhubri.
- Student diversity- enrolment of students from various ethnic groups and with religious and linguistic backgrounds.
- A very healthy gender parity in student enrolment
- Rich local culture and traditions, particularly the college's strategic location at the centre of a vast region with Rajbangsi culture.
- Eco-friendly campus.
- Scope for future expansion of the campus.
- Active NCC and NSS Unit
- Committed faculty and non-teaching staff
- Professional Course(BBA), and Vocational(TTM) course
- INFLIBNET E-resource facility for both teachers and students
- Most of the students are from economically poor family background and hence they best use departmental and central library of the college
- Healthy relationship among the students irrespective of caste, class, religion, gender, geographical barriers.

#### **Weakness**

- Inadequate number of permanent faculty and high student-teacher ration in some departments
- No permanent post for the librarian or regular library staff
- Weak placement profile
- Inadequate industry and stakeholder participation
- Lack of fund generation for infrastructure development
- Registered alumni association is not available

- Lack of competitive environment
- All faculties are not involved towards creation of research eco-system.

### **Opportunities**

- To be a multidisciplinary institution with introduction of Science Stream and increase of student enrolment
- Leveraging the strategic geographic location to attract students from neighbouring states and also students from Bangladesh and Bhutan
- Institutional progression to an autonomous degree granting institution with further capacity building and regular accreditation by NAAC
- Strong community engagement programmes to promote local culture and traditions and thereby become a cultural ambassador for the region
- If science faculties are recruited, developmental projects sponsored by funding agencies can be undertaken by the faculties in the villages adjacent to the colleges.
- If infrastructural facilities are upgraded, more skill based/Add on/Certificate courses/job oriented can be introduced. There is a urge in the students to get immediate placement for financial support in their families.
- As the college is located in rural area, there is a lot of scope to introduce Agri-based vocational courses.
- Students of the locality who enrol in the college are hardworking and most of them try to seek better placement right from pursuing higher education. There is ample scope for introducing Entrepreneurship/ vocational curriculum.
- The college can contribute towards realization of the visionary policy under NEP 2020 for enhancement of GER with quality compromise if sanctioned positions in teaching & non-teaching are increased.

### **Challenges**

- Generating fund other than the government grants for infrastructure development like the hostels.
- Ensuring students attendance and required classroom transactions
- Motivating the students to avoid spurious study materials from outside sources by providing quality materials available in-house.
- Attaining multidisciplinary
- Generating resources for capacity building, both physical infrastructure and human resources
- Enhancing visibility and credibility of the college to attract good intake at UG level
- The additional classes of Higher Secondary classes and HS final examination for a month during the even semester affect the smooth running of UG classes every year.
- There is a pressure during admission to enrol a large number of students as the college being established by the sacrifices of the local people.

- Proper implementation of guidelines under NEP 2020 is a big challenge as there is at present a single stream.
- Inadequate number of permanent positions in teaching, non-teaching and in library.
- Indoor stadium, separate playground, large college auditorium, canteen with large space, parking space, and insufficient classrooms pose challenge.
- Most of the students are from BPL and they avail free admission of Government. They are not able to register for self- financing professional courses.
- Self -fund generation of the college is not-available. It is a great challenge for the college to manage funds for academic, co-curricular and extension activities. The college has to face financial burden to provide salaries to the part-time & non-sanctioned faculties, non-teaching staff and library staff.
- The full potential of the alumni is yet to be tapped.
- Entry level English language competence and domain knowledge pose another challenge to the teachers.
- The tremendous challenge for the college is to maintain minimum 75 % class attendance of the students. As the students come from poverty stricken family, they have to be the bread earners in their family. Some students continue their studies in the college and simultaneously assist their parents in farming, business establishments and some are wage earners, labourers in brick factories and delivery boys etc. The college have been making efforts to make 75 % class attendance of the students mandatory.

### **Recommendation of Last NAAC Peer Team-2015**

Enhancing quality in any HEI is always driven by self-realization process. It is the ethical or social responsibility of an institution to elevate the quality in teaching-learning and in other key areas. NAAC Peer Team visit Chilarai College for second time in 2015 and the esteemed Members submitted the report along with a number of recommendations for achieving sustainability and augmentation in quality. The recommendations are stated below in proper order given by the Peer Team in 2015.

a. The college needs to expand and consolidate physical infrastructural facilities. Build a Guest House for visitors, Boys' and Girls' Hostels for students on the campus area. Pay attention to the clean toilets and water facilities.

b. Vocational courses in accordance with NSQF are to be started

c. Canteen services need to be improved both in terms of hygiene and subsidized rates for the students and faculty

d. Regular faculty position as per UGC norms are to be created

e. Self-finance fee structure needs to be revised. Teachers are to be paid better salary of Rs 5000/- a month, and an annual increment of Rs 500/-

- f. Creating barrier free environment for differently abled students has to be created so as to motivate and ensure their enrolment.
- g. Need to start coaching classes for Competitive Exams
- h. Need to augment ICT facilities and also WiFi on the campus.
- i. Central library needs to be developed with adequate space.
- j. Establish a suitable education lab for students of Education department
- k. Promote cultural activities by providing musical instruments to the students. Also appoint an instructor to develop interest among students
- l. NSS Wing has to be established in the college and encourage students for extension activities and college campus cleaning
- m. Senior teachers with PhD degree should be encouraged to apply to various universities to get recognition as PhD guides. Also encourage the young faculties to enrol for PhD.
- n. Faculty should be encouraged to collaborate with University faculty for research, and also the industry-college relationship should be established.
- o. Introduce Waste recycling and management with the help of the students.

### **An Introduction to Perspective Plan 2018-19 to 2022-23**

The role of Internal Quality Assurance Cell (IQAC) of an institution is crucial in maintaining momentum of quality consciousness in the institution. NAAC and UGC assign the responsibility on IQAC for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the institution. Keeping this in mind, the IQAC of Chilarai College adopts the task of designing a detailed Perspective Plan for a period of five years that covers the Academic Year 2018-19 to 2022-23. This PP is expected to gradually maintain for the quality of the college. The Quality Indicators of different criteria determined by NAAC have been taken into consideration as the base in designing and developing the Perspective Plan. The IQAC of the college has taken initiatives to collect and analyze the inputs from all stakeholders namely, the Governing Body, The Principal, the faculties, the students of the college, the Alumni Association, the Parents and all other stakeholders. The stakeholders' expectations, management policies, vision and mission of the college are also take into account in course of designing the Perspective Plan.

The present Perspective is based on

1. The NAAC guidelines for ensuring quality aspects in the higher education.
2. Quality Policy of the college
3. Vision and Mission statement of the college
4. Inputs from various stakeholders
5. Expectations of the parents/guardians, employers and the students.
6. SWOC analysis
7. Suggestions given by the NAAC PeerTeam during reaccreditation of the college in 2015.
8. Suggestions are also incorporated from eminent academicians, administrators and retired faculties and other well wishers of the college.

The college fraternity expects that the Perspective Plan will direct the college to follow the road map to meet up the expectations of stake holders in terms of quality enhancement of the institution

## **Guiding Principles of Perspective Plan 2018-2019 to 2022-2023**

The IQAC of the college takes into account the following objectives in designing and developing the present perspective plan:

### **1. Vision and Mission Statement of the College**

**Vision:** The vision of Chilarai College, Golakganj is to impart quality higher education to empower the students of the underprivileged sections of society

**Mission:** Chilarai College strives to translate its vision by

1. Making quality education accessible to the students from underprivileged sections
2. Inspiring and guiding the learners for continuous efforts towards excellence.
3. Introducing innovative techniques to make teaching-learning process more effective.
4. Sensitizing the students towards emerging issues like gender & environment issues, human rights.
5. Making the students exposed to co-curricular and extra-curricular activities through active participation.
6. Motivating the students to develop sense of mutual respect, cooperation, togetherness

along with maintaining the ideals of Unity in Diversity.

7. Engage the students in community service.

## **2. The guidelines of NAAC frame quality bench marking in higher education**

Core Values of NAAC:

- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System in Students
- Promoting the Use of Technology
- Quest for Excellence

## **3. Quality Policy of the College**

Chilarai College is committed to a culture of quality enhancement by a process of continuous quality improvement in certain key areas like teaching-learning, research, co-curricular activities and promoting values. For holistic development of the students, the college has been committed to providing platforms to focus on various areas of education, art and knowledge. It may be stated that the quality policy of the college is always communicated to all the stakeholders with the college and the same is subject to continuous reviewing process whether it is able to reach at the desired level.

### **Aims and Objectives of the Perspective Plan**

The IQAC of the college has earmarked the broad objectives of the Perspective Plan.

- To create a healthy academic environment for students along with sincerity, discipline and commitment
- To institute a sustained quality system embedded with a conscious, consistent and programmed action
- To produce quality human resources
- To equip the students with ICT

## **Perspective Plan 2018-2019 to 2022-2023**

### **I. Curricular Aspects**

Chilarai College, Golakganj is affiliated to Gauhati University and the college is accountable for proper planning and implementation of the curriculum offered by the affiliating university. To ensure quality of teaching-learning and in other key areas, the college is committed to take the following measures.

- Active involvement of faculty members in designing curriculum
- To organize workshops by inviting academicians and subject experts from other institutions of higher learning.
- To introduce add on courses & bridge courses to enrich the students in diverse domains.
- Introducing skill courses
- Introducing feedback mechanism and systematic analysis/interpretation & action taken report and communicating the same to the affiliating university for suggestions.

### **II. Teaching, Learning and Evaluation Process**

The teaching-learning practice of the college aims at serving the students from diverse backgrounds and intelligence level. A number of initiatives are to be adopted to attain this.

- Transparent admission policy based on merit and by following Government Reservation Policy in spirit
- Publicity of selection list in college website , prospectus and by placing in all the notice boards of the college campus
- Display of category wise merit list ( as per norms of GOI) of the selected candidates for admission in the college notice board and in college website.
- The PO, PSO and CO are communicated to all faculties and the students.
- Identification and observation of the learning ability of the newly admitted students. The analysis helps the faculties to prepare strategies

to cater to the needs of the learners.

- Supporting the advanced learners and guide them towards enriching skills, knowledge, attitude.
- Mentoring system especially for the weak students
- Ensuring use of available ICT facilities in teaching-learning and in diverse areas in the college office
- Upgradation of infrastructural and other facilities for specially abled students
- To take initiatives for enrolment of specially abled students in the institution.
- To improve an academic environment by conduct of capacity building programmes for faculties, non-teaching staff.
- To organize the seminars, quiz, debate, group discussion, poster completion, model competition for the faculties and the students
- Organizing classes by eminent visiting professors/ distinguished speakers
- Organizing visit programme to various reputed HEIs/ nearby industries/ villages/ historical sites/ wild life sanctuaries etc
- Encouraging co-curricular activities to help creativity and leadership quality among the students.

### **III. Research, Innovation and Extension**

With a view to enhancing the quality of research and extension, the college chalks out plans to adopt the following measures.

- Conduct meetings by IQAC and Research & Publication Cell of the college to identify the research potential, promote research and prepare research proposals to be submitted to different funding agencies and to the competent authority of the college
- Encourage faculties to write and publish quality articles of interdisciplinary relevance.

- To motivate the faculties and students to publish the findings of the survey in the adopted villages or of the site visits.
- To encourage the faculties to participate in in-house/regional/national/international level seminars/workshops/symposiums.
- To upgrade academic facilities such as laboratories, ICT facility, library, IFLIBNET, DELNET for students and faculties.
- To promote participation of staff members in FDPs, OC/RC, STCs.
- Appreciate and recognize the teachers on successful completion of research projects, research degrees and research publications.
- To encourage the PhD holders to publish their research findings
- Arrange Research Methodology Workshops for students
- Signing of MoUs with other HEIs/industries
- Involve faculties and students towards strengthening NSS and in NCC units of the college
- Organize awareness programmes on health, hygiene and sanitation, environment, cleanliness and on other socially relevant issues.

#### **IV. Infrastructure and learning Resources**

Adequate use of the available facilities in the college is the need of the hour to maintain the quality of academic and other programmes in the campus. The college has to expand the facilities to meet the future requirements of the students and the locality. The college is expected to

- Ensure optimum utilization of available infrastructure and learning resources by the faculties and the students
- Regular maintenance of infrastructure and learning resources.
- Concerted efforts to obtain grants for infrastructure development.
- Take proper steps for enhancement of sports facilities by establishing indoor stadium, gymnasium, yoga centre etc.
- Set up Video Conference classroom to provide the exposure to faculty and students

of the college through lecture of resource persons of national/international repute.

- Create more ICT enable classrooms.
- Develop a more interactive website for dissemination of information.
- Upgrade the laboratories as per needs and requirements
- To upgrade and beautification the existing college auditorium.
- To upgrade the college main gate, approach road and boundary wall.
- Establish Language Laboratory and upgrade the library of the education department
- To upgrade Office of Principal and the administrative block
- Construct well-furnished Conference room.
- Take proper measures to reduce the electricity bill by use of LED bulbs and installation of solar panels.
- Installation of more CCTVs in some specific places within the campus.
- Make complete automation of Library services.
- To upgrade the infrastructural facilities of the IQAC of the college
- To upgrade the Reading Room and E-Learning Centre of the college
- Procure more computers and provide computers in the laboratories, offices, Library and departments with LAN.
- Procure more books, journals, e-journals, periodicals, reference books in the central library.
- Frequent update of IT facilities
- To procure LMS for teaching-learning

### **V. Student Support and Progression**

To facilitate the overall development and progression of the students, the college provides necessary assistance to the students for meaningful experiences of learning, progression to higher education and gainful employment. The following measures are to be taken.

- To make the career counselling and placement more functional
- To strengthen the mentoring system

- To organize soft skills programmes and capacity building programmes.
- To make regular visit of the Physicians to the health center of the college.
- Organize health checkup of the students with special emphasis on girl students.
- Strengthen the remedial programs.
- Infrastructural facilities for especially abled students and to increase their enrolment in the college by special drives in the locality
- Provide financial assistant to students from deprived sections
- Update the students about scholarships and freerships provided by GOI.
- To engage the students in co-curricular activities
  - Explore the possibilities of establishing a registered Alumni association.
- Active involvement of the alumni in overall development of the college.
- Adopt measures to give due recognition to the bright students.
- Provide easy access to various daily newspapers, periodicals, journals, e-journals, e-books, internet in the Central library.

## **VI. Governance, Leadership and Management**

The Perspective Plan of the college during **2018-2019 to 2022-203** cover the following key aspects in governance, leadership and management.

- Quality enhancement in the teaching-learning process.
- Set quality benchmarks and ensure attainment of the same.
- Maintain a close touch with different institutions like, affiliating university, UGC and DHE, Assam.
- To sustain cordial relationships amongst stake holders.
  - Encourage the faculty for professional enhancement (research, publications etc).
- Encourage the faculty for attending courses under Faculty Development Programme (Orientation Programme, Refresher Course, Short Term Course, etc) organized by various UGC-HRDCs.
 

Conduct of periodic quality audits, like, academic & administrative audit, energy audit, green audit, ~~gmbdtc~~
- Engage stakeholders in feedback for continuous improvement.
- Participation in NIRF, AISHE and other recognized quality audit.
  - Maintain self-appraisal system of the faculties by regularly recording the API score for each of them by the end of every academic year. This will enable them to realize their academic standards.
- Preparation of Annual Budget

- Promoting decentralized administrative mechanism
- To make the SGRC, Anti-Ragging Committee, Internal Complaints Committee, other committees/cells, bodies/forums more functional.
- To take timely feedback from different stakeholders.
- Preparation institutional code of conduct for students, teachers, administrators and other staff and to disseminate the same by conducting various programmes.
- Thrift and Credit Co-operative Society for welfare of the teaching and non- teaching staff.

## **VII. Institutional Values and Best Practices**

Chilarai College has been committed to maintaining institutional values and best practices. Some of the programmes/events and activities better reflect the involvement of the college in emerging issues such as gender equity, environmental consciousness, sustainability, inclusiveness and professional ethics. The college plans to implement the following measures towards that effect.

- i. Promoting gender equity by taking various initiatives as per action plan prepared by Women Cell & IQAC of the college
- ii. To Work for safety and security of the girl students and female faculties of the institution
- iii. To offer skill courses to the students
- iv. Ensure cleanliness and hygiene in the college campus.
- v. Minimum use of papers in administrative activities
- vi. Energy conservation by use of LED lights and solar plants.
- vii. To regularly conduct quality audit of all types (Academic & Administrative Audit, Green audit, Energy audit, Gender Audit. Library audit etc)
- viii. To implement the recommendations of the various audit teams.
- ix. To organize programmes for promotion of values to strengthen diversities of students in the institution.

Best Practices:

The college will continue the Best Practices adopted so far and the same will be monitored by a monitoring committee.

- i. Departmental Seminar: Learning by Active Participation

- ii. Annual College Week : Showcasing Students' Excellence
- iii. Women Empowerment
- iv. Chilarai College Gym: Ensuring Fitness and Health.

The college is committed to continue the following practices

- i. Evaluation of teachers' performance by the students
- ii. Conduct of quality audits
- iii. Mentoring of students
- iv. To promote research culture among students and teachers
- v. Establishment of MoUs/linkages with other HEIs
- vi. New construction and upgradation of existing infrastructural facilities
- vii. Collection of appraisal report for faculty and non-teaching staff
- viii. Conduct of Students Induction Programme
- ix. Maintaining a ragging free college campus.
- x. Cashless transaction system
- xi. Engagement of the students and teachers in extension activities
- xii. Upgradation of the Folk Museum
- xiii. To upgrade the Library Reading Room & E-Resource Centre
- xiv. To promote research culture through Centre for Ethnic Studies and Research Centre (**CESR**) of the college.
- xv. To organize educational tour for better exposure of the students and the teachers
- xvi. To enhance students' creativity by departmental and central wall magazine of the college
- xvii. Environmental Consciousness
- xviii. Online admission of the students.
- xix. Waste management
- xx. Career counselling programme and NCC for youth development.
- xxi. Village & school adoption

Perspective Plan Prepared and Submitted by

Perspective Plan Preparation Committee, 2018-19 to 2022-23

Prakash Chakaborty, Associate Professor	Convener, Perspective Plan Preparation Committee
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