



OFFICE OF THE PRINCIPAL & SECRETARY

CHILARAI COLLEGE, GOLAKGANJ

Affiliated to GU and Accredited by NAAC with 'B' Grade (Second Cycle)

www.chilaraicollege.co.in

Dr. Bharat Bhusan Mohanty, M.A., Ph.D.
Principal

No. CRC/

Date : 19.04.2022




Order

As per the meeting held on 15th April, 2022, vide meeting no CRC/IQAC/MC/2022/01 the Minority Cell has been formed. The formation of the cell is as follows:

Minority Cell:

1. Chairperson/President: Dr Bharat Bhusan Mohanty, Principal & Secretary, Chilarai College, Golakganj.
2. Convenor : Keramat Ali Sheikh, Associate Professor & Head, Philosophy
3. Members : Prince Zakir Abdullah, Assistant Professor, Philosophy
: Jannatul Jahanara Sarkar, Assistant Professor, Education
: Students' Union Body

The cell will be effective from the date of publication of this Order. This committee is subject to the approval of G.B. Chilarai College, Golakganj


Principal 19.4.22

Chilarai College, Golakganj

Principal
Chilarai College, Golakganj

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**MINORITY CELL
CHILARAI COLLEGE, GOLAKGANJ**



The MINORITY Cell in Chilarai College, Golakganj was set up in the institution vide Meeting No. CRC/IQAC/MC/2022/01 dated 15-04-2022. Its purpose is to provide counselling and guidance to MINORITY students on various issues related to their academic activities, fostering a safe and supportive environment for all community members within the college.

Vision:

The MINORITY Cell strives to oversee the effective implementation of policies and programs for minority students, acting as a pillar of support by offering financial assistance to promote equality and social justice.

Mission:

To enhance the performance of minority groups by providing guidance and counselling on academic, financial, and social matters. It aims to create opportunities for these groups to integrate themselves into mainstream society through learning and facilitation.

Objectives:

1. Ensure equal educational opportunities for MINORITY students.
2. Foster social cohesion among admitted students and address grievances and issues promptly.

Roles and Responsibilities:

Monitor and address issues and grievances related to minority students and staff at the institutional level.

Specifically address concerns and grievances of MINORITY staff members.

Conduct hearings for complainants and resolve grievances in a timely manner.

Provide information on available facilities to students.

Organize seminars and workshops to boost self-confidence and awareness of various schemes.

In summary, the MINORITY Cell at Chilarai College is dedicated to promoting inclusivity and providing support to MINORITY students and staff, ensuring their holistic development and integration into the college community.

PROCEEDINGS OF MINORITY CELL
CHILARAI COLLEGE, GOLAKGANJ



CRC/IQAC/MC/2022/01

Date: 15-04-2022

Meeting dtd 15th April, 2022

Venue: Digital Classroom

Time: 2.30 pm

A meeting is convened under the Chairmanship of Dr Bharat Bhusan Mohanty, Principal Chilarai College for formation of MINORITY Cell in the college to discuss the following agenda.

- i. Objective of the Meeting.
- ii. Committee formation for MINORITY Cell
- iii. Misc.

The following members from Teaching and Non-Teaching Staff attend the meeting.

1. Keramat Ali SK.
2. Ktushma Brownik
3. Nirmala Roy
4. Sanjib Kumar Roy.
5. Gopal C Ramdas Pradei
6. Anowarul Alam Sarker
7. Moimul Haque
8. Santosh Kumar Roy
9. Pinaru Zaki Abdallah.
10. Topu Choudhury
11. Mmudun
- 12.
13. Alakesh Chandu Pr
14. Jugat Mishra Bhattacharya.
15. Nitai Chandra Roy.
16. P. D. D.
- 17.
- 18.

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Discussion: Prince Zakir Abdullah, Assistant Professor & Co-ordinator of the IQAC shares the objectives of the meeting. In his speech, he proposes the justification to form the MINORITY Committee for the greater interest for the students from reserved categories. The committee shall be committed specifically to address and resolve if any student from the stated categories experience any difficulties during the tenure of pursuing higher education in our college. This is followed by a briefing of the Chairperson for urgency to form the MINORITY Cell and he declares that in almost all the cells/ committees that have been in existence in our college have members from student and teacher community. He reiterates that holding positions by people from diverse categories in Cells/Committees of an institution is a very good practice and it would definitely maintain a fine balance for proper management of the institution. The Chairperson requests the house to select members for the formation of MINORITY Committee.

Resolution No 1: The house unanimously resolved to name the Cell for MINORITY as “MINORITY Cell, Chilarai College” formed on 15th April, 2022 and the structure of the stated cell is as follows. The Committee will be valid for a period of three years w.e.f 15-04-2022.

- a. Chairperson/President: Dr Bharat Bhusan Mohanty, Principal & Secretary, Chilarai College, Golakganj.
- b. Convenor : Keramat Ali Sheikh, Associate Professor & Head, Philosophy
- c. Members : Prince Zakir Abdullah, Assistant Professor, Philosophy
: Jannatul Jahanara Sarkar, Assistant Professor, Education
: Students' Union Body

Resolution No 2: The MINORITY Cell is empowered by the house to keep records of the MINORITY students of the college.

Resolution No 3: The house has resolved to frame duties and responsibilities for proper functioning of the cell. The house requests the cell to do the needful from the students of reserved categories if

they experience any difficulties in any situation. The house also requests the members to give a presentation in ensuing Student Induction Programme regarding the functions of "MINORITY Cell, Chilarai College".

Resolution 4: The house also resolves that "MINORITY Cell, Chilarai College" shall also be committed to working with other Cells/Committees of the college for overall growth of the institution.

The meeting ends with vote of thanks from the Chairperson. He urges all to inform the students about the formation of MINORITY Cell in Chilarai College.



Principal

Chilarai College, Golakganj

Principal
Chilarai College, Golakganj



Action Taken Report

MINORITY Cell, Chilarai College has been formed on 15th April/2022 under the Chairmanship of the Principal of the college and the committee shall be restructured after a period of three years w.e.f the stated date of formation.

The Cell keeps records of the data of student enrolment from MINORITY categories. The cell has been strictly monitoring if the students from the minority groups have experienced any kind of difficulties in the college. If such cases are detected, the cell directly reports the matter to the Principal and by convening its meeting; the cell tries to resolve the issues. The cell also informs the students about the updated information relating to Govt. scholarships, career prospects etc. The Cell maintains a close contact with the other cells/committees available in the college.


Principal
Chilarai College, Golakganj



Meeting dtd 26th May 2022
Venue: Vice Principal's Office
Time: 1.00 pm



CRC/IQAC/MC/2022/02

A joint meeting of the OBC, SC/ST, Minority Cell and Academic Council, Chilarai College, Golakganj is convened under the Chairmanship of Dr Bharat Bhusan Mohanty, Principal Chilarai College for discussing the following agenda.

- i. Admission process for academic session 2023-2024
- ii. Misc

Members present:

1. *[Signature]*
2. Topu Choudhury
3. Prince Zaki Abdullah
4. Karamat Ali SK
5. Sanjit Kumar Roy
6. Krishna Bhowmic
7. Gopal Chandra Bora
8. Nirmala Roy
9. Anowarul Alam Sarkar
10. Moimul Hameed
11. *[Signature]*
12. Alakesh Chandu Roy
13. Jugat Kishor Bhattacharya
14. Nitai Chandra Roy

The house unanimously adopted the following resolutions.

Resolution No 1: The house unanimously resolves to strictly follow the Government Reservation Policy regarding the admission of H.S 1st Year & B.A 1st Semester students for Academic Session 2022-2023.

Resolution No.2 The house has made a review on the number of admitted students from OBC categories in last academic year and has observed that many applicants from OBC category could not get admitted in the college as number of OBC applicants are much more than the intake capacity. Whereas some of the seats of SC and ST remained vacant. It is decided unanimously that intake capacity should be increased to accommodate the OBC students and special awareness campaign should be initiated for SC and ST students. The meeting ends with vote of thanks from the Chairperson.



Principal

Chilarai College, Golakganj

Principal
Chilarai College, Golakganj



ACTION TAKEN REPORT

Around 70% of the students of the college belong to the OBC Category. The college strictly follows the directives/guidelines of Govt. reservation policy and also the instructions of the affiliating university in admission process.


Principal
Chhlarai College, Golakganj



Meeting dtd 20th September 2022

Venue: College Auditorium

Time: 1.00 pm



CRC/IQAC/MC/2022/03

A joint meeting of OBC, SC/ST and Minority Cell, Chilarai College, Golakganj is convened on 20th September 2022 at college Auditorium under the Chairmanship of Dr Bharat Bhusan Mohanty, Principal, Chilarai College, Golakganj.

The meeting is convened to discuss the following agenda.

- Conduct of capacity building programme for girl students from OBC, SC/ST and Minority students
- Scholarship related issues
- Misc.

Members present

1. *[Signature]*
2. Topu Choudhury
3. Karamat Ali SR
4. Krishna Bhowmik
5. Sanjay Kumar Roy
6. Nirmala Roy
7. Moimul Haque
8. Tarek Zaki Abdulla
9. Anowarul Haque Saikat
10. *[Signature]*
11. Jugal Kumar Bhattacharya
12. Gopal Chandra Das
13. Akash Chandra Roy
14. Nitai Chandra Roy
- 15.
- 16.

Resolution 1: The house has made a detailed discussion for action plan to organize skill development programmes/capacity building & personality development programmes by OBC, SC/ST & Minority Cell in collaboration with IQAC & Career Counselling Cell of the college. The house requests the Co-ordinator, IQAC to do the needful accordingly.

Resolution 2: The house unanimously resolved to prepare a mechanism for support and co-operation to the students of OBC, SC/ST & Minority communities so that they can apply for Govt scholarship under different schemes.

Resolution 3: The house resolves to conduct awareness programmes among the students so that they become more interested in pursuing higher education.

The meeting ends with vote of thanks from the Chairperson of the Cell.

[Signature]

Principal & Chairperson
Chilarai College, Golakganj
Principal
Chilarai College, Golakganj

Action Taken Report

The OBC, SC/ST & Minority Cell of the college conducted some in house awareness programmes so that students from marginalized sections/communities can access higher education. Some of the students from marginalised group fared well in their academic careers. The IQAC of the college has been working on a proposal for conduct of Capacity Building & Personality Development Programme (CB&PDP) especially for the girl students of UG/PG level from OBC, SC/ST and Minority communities in the nearby area. In Students' Induction Programme organized every year for the fresher's, the faculties of the college inform them about the various cells and their responsibilities and the experts invited from other organizations to motivate the newly admitted students and make them aware about different dimensions to build their career. Almost all the students of the college are motivated to pursue higher education and to be responsible citizens of our country.


Principal
Chilarai College, Golakganj



Meeting dtd 4th August 2023

Venue: Digital Classroom

Time: 2.30 pm

CRC/IQAC/MC/2023/04

A joint meeting of OBC, SC/ST and Minority Cell, Chilarai College, Golakganj is held in the digital classroom under the Chairmanship of Dr Bharat Bhusan Mohanty, Principal of the college to discuss the following agenda.

- a. Participation of students in upcoming Capacity Building & Personality Development Programme dtd 22nd August 2023.
- b. To plan for creating awareness among the students about government & non -government scholarships/schemes.
- c. Information regarding the actual admission of OBC, SC/ST and Minority Cell students for the Academic session 2023-2024.
- d. Steps to provide information to the OBC, SC/ST and Minority students for future career opportunities.

Members present:

- 1 Keramat Ali
- 2 Krishna Bhowmik
- 3 Sanjib Kumar Roy
- 4 Nirmala Roy
- 5 Anowarul Alam
- 6 Gopal Chandra
- 7 Moimul Haque
- 8 Fina Zaki Abdulla
9. Topu Choudhury
10. Sandip K. Ghosh
11. Umme Durr
12. Alakesh Ch. Roy
13. Jugal Kishor Bhattacharya
14. Nitai Chandra Roy
- 15.
- 16.

The house has adopted the following decisions unanimously.

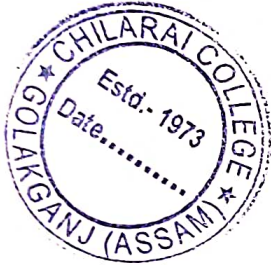
Resolution No 1: The house unanimously requests the Principal of the college to allocate at least 10 seats for OBC, SC/ST and Minority girl students from each of the undergraduate colleges of entire Dhubri district in the upcoming capacity building & personality development programme to be held in the college on 22-08-23 under sponsorship of National Commission for women.

Resolution No 2: The house decides to organize interactive sessions, poster making competitions for creating awareness among the OBC, SC/ST and Minority girl students for government & non-government scholarships/schemes.

Resolution 3: The house decides to prepare a data sheet for enrolled students from OBC, SC/ST and Minority community in the academic session 2023-2024.

Resolution No 4: Resolved to take initiatives for providing information to OBC, SC/ST and Minority students for emerging career opportunities.

The meeting ends with vote of thanks from the Coordinator, IQAC



Dr Bharat Bhusan Mohanty
Principal, Chilarai College, Golakganj

Principal
Chilarai College, Golakganj

Action Taken Report

The Principal of the college requested the Co-ordinator, IQAC to reserve at least 10 seats for OBC, SC/ST and Minority girl students from each of the UG colleges of Dhubri district in the upcoming capacity building & personality development programme to be held on 22-08-23 under sponsorship of National Commission for Women. Interactive sessions by inviting distinguished speakers and poster making competitions were conducted. A separate data sheet for actually enrolled students from OBC, SC/ST and Minority community in the academic session 2023-2024 was prepared. Career prospects were also informed to the students.




Principal
Chilarai College, Golakganj

Meeting dtd 3rd May, 2024
Venue: Conference Hall
Time: 2.30 pm

CRC/IQAC/MC/2023/05

A meeting of the MINORITY Cell, Chilarai College, Golakganj is held on 03-05-2024 in college auditorium under the Chairmanship of Keramat Ali Sheikh, Convenor of the cell.

Agenda of the meeting:

1. Preparation of a separate complaint format for complaint of caste based discrimination, if any
2. Inclusion of Minority student members in different cells/committees in the institution.

Members present:

1. Prince Zaki Asadullah
2. Krishna Bhosmik
3. Sanjib Kumar Roy
4. Anwarul Alam Sarkar
5. Gopal Chandra Prasad
6. Nirmala Roy
7. Sunil Kumar
8. Akash Chandra Roy
9. Jugal Kumar Bhattacharya
10. Nitai Chandra Roy


The house has adopted the following resolutions unanimously.

Resolution 1: The house assigns the task of drafting a complaint format for lodging complaints of the MINORITY students. Also, resolved to make the format accessible to the students through the college website.

Resolution 2: The house requests the Principal of the college to include student members from MINORITY community in various cells/committees for proper management of the institution.

The meeting ends with vote of thanks from the Chairperson.




Chairperson, MINORITY Cell
Chilarai College, Golakganj
Principal
Chilarai College, Golakganj

Action Taken Report

Draft preparation is under process. Incorporation of student members from MINORITY students shall be made in all the in house cells/committees of the college.


Principal
Chilarai College, Golakganj

