



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**CHILARAI COLLEGE**

P.O-GOLAKGANJ , WARD NO-4 , DISTRICT-DHUBRI  
783334

[www.chilaraicollege.co.in](http://www.chilaraicollege.co.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Chilarai College is situated in Golakganj adjacent to Indo- Bangladesh international border and Assam-West Bengal interstate border. **26th January'73, was the first day of the college inside the Jogomohan Vidyapith Campus. The college was named after the 16th Century's greatest warrior scholar Biswa Mahabir Chilarai of Koch Kingdom. The college has been a leading co-educational institution for higher learning for students from diverse communities. The college developed into a full-fledged UG (Arts) college affiliated to Gauhati University, Assam with more than 1500 students including Higher Secondary. The college has also been running Arts Stream under AHSEC. Travel and Tourism (Vocational) and Management Studies have also been introduced in 2007 and 2013 respectively. Addition of Science Stream (Undergraduate Courses) to the college has already been granted by Govt of Assam. The college is waiting for Government's initiatives for recruitment of science faculties.**

**The college was brought under the deficit grant-in-aid system in the year 1987 and it has been registered under UGC Act of 2(f) and 12(B) in the year 2001. The college has gone for NAAC Assessment and Accreditation 1st cycle in 2004 (awarded " B" Grade) and 2nd cycle ( awarded "B" Grade) in 2015.**

The college has 11 programmes in total. All the programmes come under humanities & social sciences and have both Honours/Major and Regular/Minor. There is BBA (professional course) and TTM (vocational course). Considering the focus on integration of Indian Knowledge System (IKS) the college has introduced one Certificate Course in Rajbanshi language since 2022. Recently, three Skill Courses under PMKVY 4.0 are also introduced this year. The college has a Centre for Ethnic Studies and Research (CESR). There has been a Study Centre of IDOL, Gauhati University(Distance Mode) in the college and the same is renamed at present as GUCDOE. Recently the college has also received approval for opening another study centre named as Krishna Kanta Handique State Open University (KKHSOU), Assam, and the centre shall be operational from 2024-25 session

### Vision

**The college was established in 1973 with a vision to make higher education accessible to the students of different underprivileged sections of the society. The college envisions making its students explore their innate potentialities through knowledge so that they can be responsible citizens of our country . The motto of our college as inscribed in its logo is "*Vidyaya tu Pramuchyate*" which means "*Knowledge liberates*". Keeping this in tune, the college has been striving hard to disseminate quality higher education and to equip**

them with required skills.

## **Mission**

The mission of the college is to empower the socio-economically disadvantaged communities of the western part of Assam. The college offers available facilities to students to fulfil their dreams. The mission of the college covers the following :

1. To make quality education accessible to the students from underprivileged sections
2. To inspire and guide the learners for continuous efforts towards excellence.
3. To introduce innovative techniques to make teaching-learning process more effective.
4. To sensitize the students towards emerging issues like gender & environment issues, human rights.
5. To make the students exposed to co-curricular and extra-curricular activities through active participation.
6. To motivate the students to develop sense of mutual respect, cooperation, togetherness along with maintaining the ideals of Unity in Diversity.
7. To engage the students in community service.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. The college has a good locational advantage as it is situated near NH 17 and Golakganj Railway Station but the college is free from Highway noises which create a very suitable academic environment.
2. The distance of the college to Rupshi Airport 14 kms.
3. A very supportive community engagement for overall institutional growth.
4. Teachers and the taught are from multi-ethnic/multi-lingual background.
5. Active NCC and NSS Unit
6. Online admission facility
7. Cashless transaction for all purposes.
8. Committed faculty and non-teaching staff
9. Active participation of the alumni and other stakeholders for academic growth and proper management system of the institution.
10. Professional Course(BBA), Vocational(TTM) , one year Certificate Course and Skill Courses under PMKVY 4.0
11. INFLIBNET E-resource facility for both teachers and students.
12. Most of the students are from economically poor family background and hence they best use departmental and central library of the college
13. Healthy relationship among the students irrespective of caste, class, religion, gender, geographical barriers.
14. A cosmopolitan environment for academic growth of the students.
15. A Centre for Distance & Online Education under Guwahati University and a Study Centre under KKHSOU, Guwahati, Ethnic Studies & Research Centre (CESR) and a Folk Museum.
16. Sports & Gymnasium facilities.

## Institutional Weakness

1. Inadequate number of sanctioned positions in teaching, non-teaching staff. Lack of sanctioned post for the librarian and library staff as a whole.
2. Imbalance in student-teacher ratio
3. Poor economic conditions of the students
4. No sanctioned post for BBA , TTM and Sanskrit departments till date . There is no sanctioned post for Gardener, night chowkidar, Instructor of Gym.
5. The college has to depend on the students' tuition fees for salary of the part time & non-sanctioned faculties and for non-teaching staff.
6. The college does not have a large auditorium and a well furnished canteen to accommodate the students.
7. Lack of self resource mobilization.
8. Infrastructural facilities are not adequate.
9. Introduction of Science Stream is still awaited. Interdisciplinary/multidisciplinary courses under NEP 2020 can be introduced if science & commerce stream are available.
10. Lack of collaboration with industries and commercial enterprises for facilitating campus placement.
11. Small number of technologically enabled classrooms and a languages labs.
12. Lack of adequate number of faculties in sanctioned positions with required qualifications for introducing PG courses.
13. Most of the faculties & non-teaching staff are not willing to be techno savvy. Most of the faculties prefer traditional classroom practice.
14. Engagement of the faculties in research is not satisfactory.
15. The central library of the college is located in the First Floor due to lack of available space in ground floor. There is no provision of lift for entry into the library.
16. The college campus is not completely disabled friendly.
17. Some courses having low demand.
18. Complete dependence on Government funds.
19. Insufficient number of add on/certificate/bridge courses.

## Institutional Opportunity

1. The college has a prospect of becoming one of the leading institutions of higher learning in western part of Dhubri (Assam) sharing border with West Bengal and Bangladesh.
2. At present, the college has adequate land for horizontal expansion of infrastructural facilities if more grants are allocated from DHE ,Govt of Assam, funding agencies like PM-USHA . In addition to that, there is scope for vertical expansion of the existing buildings and scope for new construction.
3. Eco-friendly environment exists in the college.
4. The college has potential for extending outreach programmes in nearby rural areas.
5. If science faculties are recruited, developmental projects sponsored by funding agencies can be undertaken by the faculties in the villages adjacent to the colleges.
6. If infrastructural facilities are upgraded, more skill based/Add on/Certificate courses/job oriented can be introduced. There is an urge in the students to get immediate placement for financial support in their families.

7. The college has signed MoU with nearby colleges for faculty exchange programs for sharing knowledge, resources, and infrastructure to meet the requirements of NEP-2020. The college has MoU with Flour Mills, IIE (Guwahati) , AMTRON.
8. There is a lot of scope to introduce Agri-based vocational courses.
9. Students of the locality who enrol in the college are hardworking and most of them try to seek better placement immediately after completion of higher education. There is ample scope for introducing Entrepreneurship/ vocational curriculum by special initiatives of the college.
10. The college can contribute to realization of the visionary policy under NEP 2020 for enhancement of GER without quality compromise if sanctioned positions in teaching & non-teaching are increased.

### **Institutional Challenge**

1. The additional classes of Higher Secondary and HS final examination for a month during the even semester affect the smooth running of UG classes every year.
2. There is a pressure during admission to enrol a large number of students as there goes the justification that the college was established by the sacrifices of the local people.
3. Proper implementation of guidelines under NEP 2020 is a big challenge.
4. Inadequate number of permanent positions in teaching, non-teaching staff in office and in library.
5. Indoor stadium, separate playground, large college auditorium, canteen with large space, parking space, and insufficient classrooms pose challenges.
6. Most of the students are from BPL and they avail free admission of Government. They are not able to register for self- financing professional courses.
7. Self fund generation of the college is not-available. It is a great challenge for the college to manage funds for academic, co-curricular and extension activities. The college has to face financial burden to provide salaries to the part-time & non-sanctioned faculties, non-teaching staff and library staff.
8. The Alumni Association is yet to be registered and full potentials of the alumni is yet to be tapped.
9. Entry level English language competence and domain knowledge pose another challenge to the teachers.
10. The tremendous challenge for the college is to maintain minimum 75 % class attendance of the students. As the students come from poverty stricken family, most of them are the bread earners in their family. Some

students continue their studies in the college and simultaneously assist their parents in farming, business establishments and some are wage earners, labourers in brick factories and delivery boys in different courier services etc. The college have been making efforts to make 75 % class attendance of the students mandatory.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

**Curricular Aspects:** The college follows the curriculum designed by affiliating university. The college had been following the Three Years Degree (TDC) semester system and from 2019, the college followed the curriculum of CBCS. From the Academic Session 2023-2024, the curriculum of FYUGP has been followed. It is worth mentioning that some of the faculties have designed syllabi for Skill Enhancement Courses and after approval of the affiliating university, the college has been teaching these courses as parts of curriculum. Before the commencement of every semester, a master class routine is prepared by the college. Selection of Honours/Major students is done either on merit basis or by holding entry tests. Students Induction Programme (SIP) and orientation programme are conducted at the beginning of academic session. The college conducts academic activities in strict adherence to Academic Calendar as per guidelines of Gauhati University.

It may be mentioned that initiatives have been taken to introduce add on/bridge courses from 2023-2024. The curriculum of the institution designed by university has integrated crossing issues relevant to Professional ethics, gender issues, human values, environment and sustainability, SEC, AEC in Honours/Major and Regular/Minor courses. The college instills professional ethics, human values, gender sensitivity and environment awareness among the students by organizing various days/events/festivals.

The college has collected feedbacks from stakeholders and action taken on some has been made available in college website.

### Teaching-learning and Evaluation

The has been trying to maintain a healthy academic environment and utmost care is taken to cater the needs of the students. The college respects the equal rights and opportunities of diverse students from greater Golakganj area. The college follows the admission norms set by affiliating university and Directorate of Higher Education(DHE), Assam. The Academic council and admission committee prepares the final admission list and also verifies the records of compulsory sapling plantation by BPL students under fee waiver scheme as per Govt. norms. Selection of the Honours students is done by the concerned departments.

Though the student-teacher ( in sanctioned position) ratio in the college is quite unsatisfactory, yet the authority and the GB take steps to appoint part time teachers to cater the required needs of the students.

The college adopts student-centric methods by engaging the students in field works, project writing, seminar paper presentation, group discussions. NCC and NSS take initiatives for conduct of extension activities. As per Govt instructions, the college actively engage faculties and students for extension activities. Some other

programmes are conducted by various cells/committees of the college. Some of the faculties use ICT tools available in technologically enabled classrooms. The college has an E-Resource centre.

For teaching-learning the college has procured LMS and it has been functioning.

The college follows the Examination Rules for smooth and transparent conduct of all examinations. The college has a permanent Examination cell and the OC/AoC along with the Examination Centre Committee deal with exam related matters. Internal examination related grievances are redressed at institutional level and external examination related grievances are forwarded to the Controller/Deputy Controller(s) of Gauhati University. Students are made aware of the POs, PSOs and COs. POs and COs are evaluated through mechanism.

### **Research, Innovations and Extension**

The college has a Research & Publication Cell apart from the Centre for Ethnic Studies and Research (CESR). The Research & publication cell of the college has also been designing and submitting research proposals to various funding agencies for grants. Faculties of the college have been engaged in various types of research activities( publications in UGC Care/Scopus indexed Journals & peer reviewed referred journals. The college has been publishing an annual research journal since 2014. The college does not have an Incubation Centre yet but it has been making efforts to create an eco-system of innovative practices. The Career Counselling & Placement Cell of the college have conducted awareness programmes on career prospects of the students and members of the cell have also delivered talks organized by other institutions. Some of the young faculties are pursuing PhD programmes.

The college promotes the practice of students' engagement in various activities in and around the greater Golakganj area. The college has adopted one school and a village and it has recently applied for registration under UBA by adopting five villages in Biskhowa of Golakganj Sub-division.

Faculties of the college and some departments also take initiatives to conduct extension activities. Some of the MoUs and Linkage with other HEIs have been functional.

### **Infrastructure and Learning Resources**

The college has been trying to manage within its available infrastructural facilities to cater the needs of the students and teachers but the efforts of the college are being continued to expand and upgrade infrastructural facilities. The Principal's office, Vice Principal's office, office of the Accountant, and the entire college office are in the administrative block. The central college library is in the first floor of the old building. There is a well furnished Reading Room cum E-Resource Centre. There are 10 desktops for students use. The library is using SOUL software version 2.0. The college has 11 departments and 32 number of classrooms( small & big) including ICT classrooms. All departments have departmental libraries. LAN connectivity, reprography facility, Wi-Fi facility, printer, scanner etc are available. There are separate Boys' and Girls' common rooms. The college has a small canteen and a Gymnasium centre. The IQAC office , the Examination Cell, NSS & NCC office are there in the college campus. The college has a centre for ethnic studies and research and a folk museum. In addition to that, a study centre for distance education at UG/PG under Gauhati University is in the

campus. Recently, KKHSOU, Guwahati granted approval of a study centre to the college.

The college updates its IT facilities regularly to meet the technical requirements. Departments have been provided laptops and faculties have their personal laptops.

### **Student Support and Progression**

The institution avails the provisions for Government scholarships for its students. The government scholarships available in the college are Post Matric scholarship for ST/SC/OBC , Ishan Uday scholarship for Northeast region, scholarship for Muslim minority and freeships from government.

The institution has conducted several capacity building programmes along with career counselling programmes. The college has a Grievance Redressal Cell, some statutory bodies, committees & cells. There is no instance of ragging cases within college campus. The college has also been continuing its efforts to maintain a ragging free college campus.

But most of the students after having completed NCC "B" and "C" certificate have been placed in armed forces. Some students of the college have been placed in diverse service sectors. There are some students who have already placed in different HEIs across the country. Some students have also bagged medals due to their outstanding performance in the field of education and in sports.

The Alumni Association through not registered yet contributes to over all development of the institution. The alumni participates in various events and functions of the college. The college receives valuable suggestions from all types of stakeholders that are used in policy making. Alumni and retired faculties of the college are invited as judges/speakers in cultural, literary and in extra-curricular activities. The college feels proud of those alumni who have been engaged as faculties in the college. The institution also appreciates spontaneous participation of the communities towards successful completion of major events ( Golden Jubilee, Silver jubilee etc).

### **Governance, Leadership and Management**

The college has been taking initiatives to make higher education accessible to the students of underprivileged sections in society. Most of the students in the college belong to BPL categories and the institution has been committed to turn students' weaknesses into strength.

The governance mechanism of the institution is guided by a policy of inclusion of different stakeholders as per democratic ethics. The college believes in a participative and decentralized model of functioning. The Principal of the college constitutes cells/committees like tender committee, purchasing committee, admission committee, Statutory cells, Examination committee, library committee, RUSA project monitoring committee, IQAC Core committee, IQAC Preliminary committee etc. Teachers, non-teaching staff and students representatives are members of those committees.

The organizational structure of the college comprises of the Government Body(GB), the Principal, teaching & non-teaching staff and alumni along with other nominee/members as per DHE guidelines. The DHE, Assam

formulates all policies and programmes relating to administration, service rules, promotions etc. All the faculties and non-teaching staff of the college have already registered in Assam State Higher Education Portal under Samarth eGov Suite and this would manage faculty leave management, promotion matters etc. The university monitors all academic matters like admission, examination, affiliation, submission of Annual Report, uploading data in AISHE etc.

The college has adopted e-governance in some areas for smooth institutional functioning. HoDs of the academic departments are provided orientation for better leadership.

The institution has a transparent financial management system. The State Government, UGC, RUSA are the functioning agencies. The college has limited sources for fund generation.

The Vice Principal of the college is the Academic In-Charge. The IQAC continuously suggests improvement measures for a healthy academic ambience in college campus. It has been taking initiatives for institutionalizing quality assurance strategies and processes. It has been submitting Annual Report to affiliating university and AQAR to NAAC. The college has been participating in AISHE along with participation in NIRF.

### **Institutional Values and Best Practices**

Chilarai College has been committed to create gender equal environment. The institution has been empowering the students from underprivileged sections since inception. The admission procedure and Govt reservation policies are followed by the institution. In various committees and cells, there are representatives from students and female staff. Gender sensitization programmes on physical & emotional well being of the students are taken care of. With regard to infrastructural facilities for the female students, there is a girls common room along with a sanitary napkin vending machine. The college inculcates values of communal harmony, peace, patriotic sentiments and conducts capacity building programmes for students. The CESR in the campus has been taking a leading role to explore colourful cultural legacy of diverse communities in the region. Festivals, Commemorative Days, celebration of Republic Day, Independence Day, College foundation day etc are conducted.

The college has been conducting quality audits like Academic & Administrative Audit, Energy Audit, Gender Audit etc. Audits relating to fiancé are being done. The college uses the pond within the campus for watering the flowers and for other purposes. Internal drainage system is there in the college campus. The college does not have solar power plant yet. Management of various wastes within campus is one of the practices of the college. Dustbins are in place for collection of wastes and periodically disposed by Municipal Board, Golakganj.

The institution provides its students and staff an inclusive environment. A very health environment exists in the campus and it is being promoted by all the stakeholders. To build up an atmosphere of communal harmony and peace, the college celebrates Saraswati Puja, Milad-e-Mehfil, Women's Day, Constitution Day etc.

**Two of the best practices successfully implemented by the institution so far are:**

i. Promoting & Preserving Indigenous Culture and Heritage of the Ethnic Communities: A Unique Initiative of Chilarai College.

ii. Engagements of Students in Co-Curricular Activities within and beyond the College Campus: A Roadmap to Holistic Development.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHILARAI COLLEGE
Address	P.O-Golakganj , Ward No-4 , District-Dhubri
City	Dhubri
State	Assam
Pin	783334
Website	<a href="http://www.chilaraicollege.co.in">www.chilaraicollege.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bharat Bhusan Mohanty	03662-287220	9707339836	03662-287220	principal.chilaraicollege@gmail.com
IQAC / CIQA coordinator	Arup Sarma	03662-287218	9508053877	03662-287220	arupsarma.sarma7@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Gauhati University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	30-05-2000	<a href="#">View Document</a>
12B of UGC	30-05-2000	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	P.O-Golakganj , Ward No-4 , District-Dhubri	Semi-urban	13.1	13507.58

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,English Honours,	36	HS	English	40	12
UG	BA,English Regular,	36	HS	English	300	208
UG	BA,Assamese Regular,	36	HS	Assamese	500	256
UG	BA,Assamese Honours,	36	HS	Assamese	50	45
UG	BA,Bengali Regular,	36	HS	English,Bengali	50	6
UG	BA,Sanskrit Regular,	36	HS	English,Assamese	50	10
UG	BA,Sanskrit Honours,	36	HS	English,Assamese	40	3
UG	BA,Economics Regular,	36	HS	English,Assamese	200	38
UG	BA,Economics Honours,	36	HS	English,Assamese	40	16
UG	BA,Education Regular,	36	HS	English,Assamese	300	225
UG	BA,Education Honours,	36	HS	English,Assamese	50	24
UG	BA,History Regular,	36	HS	English,Assamese	200	79
UG	BA,History Honours,	36	HS	English,Assamese	40	6
UG	BA,Political Science Regular,	36	HS	English,Assamese	300	272
UG	BA,Political Science Honours,	36	HS	English,Assamese	50	50

UG	BA,Philosophy Regular,	36	HS	English,Assamese	300	245
UG	BA,Philosophy Honours,	36	HS	English,Assamese	50	29
UG	BA,Travel And Tourism Management Vocational,	36	HS	English,Assamese	50	0
UG	BBA,Bachelor Of Business Administration Professional Course,	36	HS	English	25	6
UG	BA,Elective Assamese Regular,	36	HS	English,Assamese	100	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				9			
Recruited	0	0	0	0	4	0	0	4	8	1	0	9
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				24			
Recruited	0	0	0	0	0	0	0	0	12	12	0	24
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				4
Recruited	3	1	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	13	3	0	16
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	4	1	0	5
PG	0	0	0	4	0	0	9	0	0	13
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	0	0	0	7	4	0	11
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	8	0	12
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	198	124	0	0	322
	Female	308	176	0	0	484
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	11	7	26	25
	Female	21	11	29	28
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	1	1	0	0
	Others	0	0	0	0
OBC	Male	134	72	241	240
	Female	186	89	219	219
	Others	0	0	0	0
General	Male	53	45	126	125
	Female	100	75	92	89
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>506</b>	<b>300</b>	<b>733</b>	<b>727</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The Governing Body , other stakeholders and the people from the locality placed a demand to Govt of Assam for introducing Science Stream in the college and the process is at the final stage. Since the introduction of CBCS system and NEP 2020 under the affiliating university, the college worked with commitment to adhere to follow multi-disciplinary/interdisciplinary approaches. The CBCS curriculum and curriculum for FYUGP provide students a choice to select from a pool of courses. The curriculum of the college has effectively integrated crosscutting issues relating to Gender and Human values, Environment &amp; sustainability, cultures, ethics etc. At present, the college has Arts</p>
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	<p>Stream along with BBA ( Professional Course) and TTM as vocational subject. There is a sound orientation among the faculties regarding multidisciplinary/interdisciplinary approaches. Some of the teachers have done interdisciplinary/multidisciplinary joint publications. The college is offering self-financed one year Certificate Course in Rajbanshi language. Skill Courses (Domestic Data Entry, Electronic Hardware Assembly) are two on-going courses introduced in the current year. There is one course Makeup Artist which will be started soon. Since 2023 in FYUGP , faculties from department of Assamese, BBA, Political Science have been teaching MDC&amp; SEC papers like (a) Yoga and Wellness &amp; Creative Literature II (b) Basics of Commerce &amp; Management (c) Environmental Science (d) Information and Library Services as per guidelines of Parent University. Skill Enhancement Courses for BA 2nd Semester under FYUGP : Academic Reading in English, Historical Tourism in Northeast India, Critical Thinking, Sanskrit Grammar and Translation, Conflict and Peace Building are open to students from all disciplines.</p>
2. Academic bank of credits (ABC):	<p>To fulfil the requirement of Academic Bank of Credit ( ABC) under NEP 2020, the institution has already formed NEP Task Force as per the order of the Directorate of Higher Education, Assam dtd 28th April,2022. A road map for the execution and technical support system would be developed to fulfil the requirements of Academic Bank of Credits. The ABC has been adopted by the college under the SAMARTH portal , Government of Assam. Some of the first year students of FYUGP have already been registered with Academic Bank of Credit of affiliating university.</p>
3. Skill development:	<p>As per the policy of NEP 2020, Gauhati University has introduced Ability Enhancement Courses, Skill Enhancement Courses, Value Added Courses and Multidisciplinary Courses for up skilling the students for self-employment and for emerging job opportunities. The college has been adopting the prescribed courses of the affiliating university. Recently, the college has signed MoUs with Indian Institute of Entrepreneur (IIE), Guwahati, Assam Electronic Development Corporation Ltd &amp; Teamlease Edtech Limited, Mumbai for opening</p>

	<p>more skill courses for the students. During 2023-2024, two skill courses were introduced by the college under the MoU with IIE, Guwahati. Since 2022, one year self-financed Certificate Course in Rajbangshi language has been run by the college under MoU with Koch Rajbangshi Sahitya Sabha, Shaktiashram, Kokrajhar as the language has been spoken by millions in the Indian states (Assam, Meghalaya, West Bengal, Bihar) and in sovereign states of Nepal, Bhutan and Bangladesh. Various departments of the college shall start Add on/Certificate Course from the Academic Session 2024-2025. The various Cells/Committees under IQAC conducted some awareness and capacity building programmes to orient the students to do hard works for up skilling. TTM and BBA contributed a lot towards skill development of the students. The college has established a Local Chapter for SWAYAM NPTEL last year and enrolment to various skill courses by the students and faculties will be made from next academic session. The college has already submitted the proposal of the self designed syllabi for skill courses to affiliating university and the approval is awaited.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college teaches two MIL (Assamese &amp; Bengali) subjects. Students are also offered Honours/Major &amp; General/Minor in Sanskrit. In Assamese, Bengali and Sanskrit, there are many units that cover Vedic &amp; ancient Indian tradition and norms, civilization and culture. In Assamese, a major part is covered by contents of Vaishnava Saint Sri Sri Sankardeva's creation, viz. Bargeet, Namghosa, Kirtan, Ankia-Vauna (Vaishnava Drama), Madhavdeva, Ananta Kandali, Ram Saraswati, Sufi literature, Folklore etc. In Bengali language &amp; literature, many courses are incorporated from Kaviguru Rabindra Nath Tagore and his contemporaries. Swami Vivekananda and his philosophy, Gandhian thoughts, Sri Aurobindo, Tagore's philosophy, traditional Indian thoughts, Veda &amp; Upanishads are some of the units in Philosophy. Artha-Sashtra of Chanayka is there in Economics. Political Science comprises of Human Rights as portrayed in Atharva Ved, Quran, Bible, Buddhism and Jainism. Most of the papers in Sanskrit are rooted in Indian knowledge system. For History programme, Ancient Indian History (Vedic and Post Vedic period), Foundation of the Maurya</p>

	<p>Empire, Ashoka the Great, Religious policy or Dhamma etc are being taught. In English Honours programme (under CBCS), there was the paper entitled "Indian Classical Literature" that has the translated versions in English of the epics originally written in Sanskrit, Tamil language. The college observes national and regional events/days to inculcate patriotic and nationalistic feelings in the students. Bilingual mode of teaching i.e in Assamese and English are provided. Sanskrit is extensively used in classroom teaching by the faculties of Sanskrit department. The Centre for Ethnic Studies and Research (CESR) and the Folk Museum have been committed towards promoting indigenous knowledge system. A self financed one year Certificate Course in Rajbangsi language is being run by the college. Continuous efforts of the college are on to introduce Certificate Course in Sanskrit, Yoga, agri-based courses etc.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The earlier CBCS curriculum and the current FYUGP of UG courses under Gauhati University has laid down the learning outcomes in terms of Programme outcome, Programme Specific outcome and Course outcome. Students are made aware of the learning outcomes by conduct of orientation programme. Each of the departments informs all types of outcomes to the students by publishing from time to time. The college monitors curriculum delivery as per expected outcomes.</p>
<p>6. Distance education/online education:</p>	<p>There is a Study Centre of Institute of Distance and Open Learning (IDOL), Gauhati University which is renamed as GUCDOE (Gauhati University Centre for Distance and Online Education). The centre has been offering Courses for UG &amp; PG students for the last few years but at present it offers MA in Assamese, English, Political Science and Education. Recently, the college has received approval of a Study centre of Krishna Kanta Handique State Open University (KKHSOU) and students enrolment process is going on. During the Pandemic period, online classes were conducted by all faculties through virtual platforms. The college has introduced LMS (Learning Management System) this year and from the Academic Session 2024-25, it shall be effectively used to cater to the additional needs of the students. Various departments of the college already submitted proposal in IQAC office for introducing Add</p>

on/Certificate Courses/bridge courses from 2024-25 and blended mode of teaching-learning shall be adopted for the stated course . Faculties and students of the college shall be motivated to enrol programmes as per their needs through SWAYAM NPTEL Local Chapter as the college has already been a registered local chapter.

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>The Electoral Literacy Club (ELC) was set up in the college dtd 3-2-2018 with a view to sensitizing the students for electoral rights. Since inception the objective of the Club has been to acquaint new voters (age groups 18-21 years) with the registration process and voting so that they can easily be able to establish their democratic rights.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>ELC comprises of two faculties from the teaching faculties appointed by the college along with a number of students. Topu Choudury, Asstt Prof, Political Science and Prince Zakir Abdullah, Asstt Prof. in Political Science are the nodal officers in the ELC. In 2023-24, Meheub Rahman of BA 5th Semester( 2023-2024) is the Student Co-ordinator. The faculties of the college who have already been engaged in various election duties (as Master Trainer, Commissioning Officer, Presiding Officer etc) by District Election Office, Dhubri act as Advisors of the ELC in the college. The ELC of the college has been fully functional and it is representative in character.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Innovative programmes and initiatives undertaken by the ELC: (a) Voter Awareness Programme in association with District Election Office, Dhubri . The programme was observed in 2021, 2022, 2023 and 2024 respectively. b. The Constitution Day (26th November) was observed in 2022 to sensitize new voters for their voting rights. Students are made familiar with the process of voter registration and the ways for casting votes. c. Solo dance( Satriya, Rajbonshi Folk dance and Bihu dance) d. Distribution of application forms for new voters. e. Voter awareness programme on 5-12-2020. The ELC of the college, Department of Political Science and</p>

	<p>some of the alumni well placed as advocates have already made a detailed plan to conduct the following events/programmes during 2024-2025. a. Voting awareness campaign in the locality b. Mock Parliament Session c. Promotion of Ethical voting d. Inviting experts for conduct of special talks.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>a. As per the communication received from Directorate of Higher Education, Assam, the college observed “Har Ghar Tiranga” programme to mark the 75th year of India’s Independence. The college distributed National Flags among the students and they were also directed to distribute the flags provided by the college among people in their own villages/neighbourhood. b. Awareness drives were conducted in the college where students and faculties participated. c. The college signs a MoU with Law College, Dhubri to further undertake projects/initiatives for advancing democratic rights of the students.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The ELC of the college regularly enquires of the students whether they have already been registered as new voters. The ELC assists those eligible students who have not taken initiatives for voter registration. The steps for EPIC downloading are also informed to the students .The college has made the link to National Voters’ Service Portal available in its website. The college helpline No for assistance towards New Voters are on display within campus. The ELC and the college administration also provide support services( Computers with internet facility) to the students eligible for registration as new voters</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1266	1398	1070	860	1093

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 40

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
43	44	39	36	35

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
39.43	21.68	45.65	45.77	65.25

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Response:

The college authority, Academic Council and all the faculty members take necessary steps in a planned manner immediately before the commencement of new Academic year and during the entire session required steps are being taken. A general class routine (separately for Higher Secondary and for UG level) is designed by the Routine Committee under guidance of Academic Council and classrooms are allotted for all subjects. This is followed by the tradition of preparation of Department wise class routine under the initiatives of the HoDs. The department has the freedom to add special classes/remedial classes and timing for other activities (orientation for Project Work, Report preparation, library visit, departmental seminar, debate, quizzes etc) without affecting the general class routines. The Academic Council prepares academic calendar.

The Principal convenes Academic Council meeting to discuss and to review the curriculum delivery mechanism. The college authority in consultation with the Governing Body of the college recruits part-time faculties to maintain a healthy teacher student- ratio. Faculties keep updating themselves by active participation in Faculty Development Programmes, Induction Programmes, Orientation Programmes, Refresher Programme, Short Term Courses, and Special Talks etc. All the HoDs make discussion with the faculties regarding components/ paper distribution at departmental level. Allotment is done at the beginning of every academic session. Every faculty is strictly directed to maintain a Daily Class Diary for the classes taken or whenever his classes get cancelled due to leave or unavoidable reasons. The IQAC of the college also receives monthly progress report on syllabus completion. The department also designs teaching plans/lesson plans. All the faculties of the departments maintain Student Attendance Register for every course. Each of the departments convenes departmental meeting at regular interval to review the progress of syllabus transactions. For conduct of other academic activities (seminar, group discussion, quizzes, field work, home assignments etc.), the concerned department makes a detailed plan. For outreach programmes/ awareness programmes/cleanliness drives etc., the department informs the Internal Quality Assurance Cell (IQAC) for necessary support/assistance. The Sessional Examinations are conducted by the Examination Cell of the college as per the guidelines of the affiliating university. For the Honours/Major students, seminars, home assignments, group discussion, quizzes, MCQ tests, engagement of the students in diverse activities apart from classroom teaching learning constitute some modes of internal evaluation. Internal Assessment marks are displayed in the departmental notice board and answer scripts are provided to the students for viewing. Those who show poor performance are given extra support by the department. Remedial classes are conducted by the faculties for the slow learners (Honours/Major students).

The academic activities comprise of (a) Admission procedure (b) Commencement of the Odd/Even Semester Classes (Honours & Regular under CBCS) and the classes (Semester wise) of FYUGP. Field Trip, Project writing, Practical Classes (for Education department), conduct of seminar & workshop, co-curricular activities, MCQ tests also contribute to comprehensive evaluation of the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 1**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response: 1.76**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
100	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

#### **Response:**

The institution follows the curriculum designed by its parent university. The parent university has taken into account the integration of crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in Honors Programs, Regular Courses, Skill Enhancement Courses, Ability Enhancement Courses for holistic development of the students. The following papers reflect the issues.

1. English Honours (5th Semester): Women's Writing
2. Political Science (5th Semester) : Human Rights
3. Political Science (6th Semester): Human Rights in India
4. Philosophy (6th Semester): Mahatma Gandhi's Concept of God and Religion.
5. B.A Semester II ( Compulsory for the students of both the Honours & General Course): Environmental Studies
6. B.A Semester III: EDU-HC-3036: Value and Peace Education
7. B.A 5th Semester: EDU-HE-5036: Human Rights Education
8. B.A 6th Semester: EDU-HE-6046: Women & Society.
9. B.A 6th Semester, History: Nationalism and Social Groups in paper titled- History of India, VIII ( 1857-1950)
10. B.A 3rd Semester , Philosophy: PHI-HG-3016: Ethics
11. B.A 6th Semester, Philosophy: Environmental Ethics
12. B.A 3rd Semester Honours: Philosophical Counselling
13. B.A semester IV, History: Social Issues: Gender, Conflict, Violence etc in paper entitled: Oral Culture & Oral History.
14. B.A Semester II, History: Social Stratification, Class, Varna, Jati, Untouchability, Gender, Marriage and Property Relation in paper entitled "History of India II".

The institution also makes efforts to instil professional ethics, human values, sensitivity towards gender, and environmental awareness among the students by organizing various events/days/festivals of regional/national and international importance. Various cells/units of the college organize events/programmes where students are actively engaged to take up roles and responsibilities and thus, they can learn professional ethics, human values, gender sensitivity, environmental awareness etc. The Students' Union of Chilarai College celebrates functions/festivals like Saraswati Puja, Chilarai Divas, Tithi of Sankardeva, Milad-E-Mehfil, Freshmen Social, Annual College Week, Teachers' Day, Constitution Day, Gandhi Jayanti, etc that provide them ample scope for learning ethics and values. Certain important days of national and international significance are celebrated and observed. Under initiatives of the Eco-club, the college also procures saplings from local nurseries for plantation. The Social Service secretary in students' union voluntarily engages the students in campus cleanliness drives. The college has a MoU with Golakganj Municipal Board for solid waste management and students are made aware of this practice towards protecting environment. NCC Unit and NSS unit of the college takes adequate initiatives in programmes like plantation of sapling, cleanliness drives, awareness camps, support to helpless people etc. Compulsory sapling plantation programmes under the State Government free admission scheme is also implemented by the college. During Pandemic period, students voluntarily came forward to aware the people in the locality by cautionary measures.

Justice, cordial relationship among students and teachers/non-teaching staff are always encouraged by the college. The practice of mentor-mentee since **2022-2023** also provides ample scope to the mentors (teachers & the Principal) for inculcation of human values in the learners.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 4.5

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 57

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** E. Feedback not collected

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 81.28

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
301	735	536	318	520

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
520	770	570	520	585

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 50.38

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
153	165	119	106	116

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
279	323	239	220	247

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 29.44

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Response:

To engage the students in experiential and participative learning, the college undertakes the following methods.

- **Project Work & Field Visit:** Departments (Assamese, TTM & Education) have field visits/project works as part of the curriculum of affiliating university. In addition to that, some other departments organize programmes like visit to historical sites, villages and local tourist spots etc for first-hand experiences of social realities and happenings to help co-relate the observations with theoretical contents of the syllabus. These initiatives contribute to experiential learning of the students and provide exposure to the students in terms of knowledge accumulation.
- **Seminar Presentation:** Some of the departments conduct in-house seminars for the students and students are guided to prepare papers on given topics by following methodologies of academic writing. These presentations and the interactions help students to understand new perspectives and build up confidence level. This helps in inculcating the habit of self -study and enhance their engagement.
- **Group discussion:** Group discussion is a part of regular classroom activities. Students are given some topics and these are made open to all (group wise) for exploring diverse issues and perspectives. Problem solving tasks are also assigned to the students. The practice develops a spirit of co-operation, active participation and mutual understanding among the students.
- **Participation in various co-curricular and extension activities:** Engagement of students in co-curricular activities has been one of the best practices adopted by the institutions. The college facilitates students to engage activities within and beyond college campus. Students actively participate in Saraswati Puja, Milad-e-Mehfil, Freshmen Social, Farewell programme, Teachers' Day celebration, Environment Day, Women's Day, College Foundation Day, participation in different events in college week like debate completions, essay completions, Youth festivals etc. The central wall magazine and departmental wall magazine of the college showcase students' creativity and enrich their creative flair.
- **NSS and NCC unit of the college enable students to actively participate in various extension activities.**

To make teaching learning more enjoyable and appealing, faculties use available ICT tools and online resources from E-Resource Centre of the college. The college does not have adequate number of technologically enabled classrooms, yet faculties use existing ones for conduct of classes. The college have 6 number of ICT enabled classrooms including the Conference Hall. Teachers use their personal laptops and departmental laptops. The college has Learning Management System (LMS) and some of the faculties are actively connected with it for imparting education. Faculties also use platforms like Zoom, Google meet, Google classrooms, whatsapp groups to provide study materials and to assign tasks. The college provides WiFi facilities to students, teachers and the non-teaching staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 100

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
43	44	39	36	35

#### File Description

#### Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

### 2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 1.02

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	0	0

#### File Description

#### Document

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Response

The institution follows the prescribed Examination rules of Under Graduate Choice Based Credit System and FYUGP of the affiliating university for conduct of Internal and External Examinations. For maintaining transparency of internal assessment procedure, the Academic Council in collaboration with the Examination Cell convenes meeting to make decisions for conducting internal examinations as per Gauhati University guidelines. It is worth noting that departments having Honours/Major also conduct periodic tests apart from the internal examination recommended by affiliating university. On the basis of the recommendations received from the Academic Council and the Examination Cell, the Principal cum Officer- In-Charge forms the Examination Committee for Internal and External Examinations. The Examination Committee prepares and publishes the Examination schedules and regulations in college notice board. The Examination Committee also circulates a notice in each of the exam rooms/halls for creating awareness among the students about rules and regulations of the examination. This is generally done on the first day of examination. After internal examination, students are made known about their performance level and marks are regularly displayed on the notice board. For appearing the IE and EE , students need to have minimum 75% attendance. However, the college authority relaxes these norms for those with genuine grounds or on production of valid evidences. All examinations are conducted in classrooms with CCTV surveillance and students found adopting unfair means is treated seriously. The Examination cell always takes steps to appoint invigilators as per guidelines and fresh invigilators are provided orientations.

**Examination related grievance disposal system:**

All types of students' grievances relating to Internal Examinations are disposed at departmental level. Students can appeal for disposal of their grievances to the teacher of that course. If the matter remains unresolved, a student can place it verbally or in written form either to the concerned HoD or the Principal. A student can also put his/her grievance at the drop box and Students' Grievance Redressal Committee is responsible for immediate action. All types of External examination related grievances are forwarded to the Controller/Deputy Controller(s) of Examinations, Gauhati University. Students can formally apply through the Principal to the university in a specified form with required fees for re-scrutiny , withheld of results or for other issues.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

***Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

**Response:**

Response:

*The college has clearly stated the learning outcomes of the Programs and Courses being offered. The Program Outcomes and Course Outcomes are clearly displayed in institutional website and hard copies of the syllabi and learning outcomes are available in the college/departments for ready reference to the teachers and students.*

- *Programme Outcomes (POs), Programme Specific Outcomes( PSOs) and Course Outcomes(Cos) are as per guidelines of the affiliating university for UG courses.*
- *Pos, PSOs and Cos are chalked out by the institution based on the syllabus of the courses offered.*
- *POs and Cos of all programs and courses are circulated among the students in printed handbook form.*
- *Each of the departments ensures that POs, PSOs and Cos along with details of the syllabus and grading system are properly communicated to the students*
- *Cos & POs are displayed in departmental and central notice board.*
- *Students Induction Programme and Orientation Programs are conducted for students in the beginning of academic session*
- *Orientation is also provided to the newly appointed teachers ( permanent & part-time*
- *The sessional examinations and End Semester examinations, classroom engagement, assignments, class quizzes and other activities are some of the ways through which outcomes are measured.*
- *The results of sessional examinations and teachers' observation in class are used to determine students' receptive level/competence*

*Strategies and procedures adopted by the college to evaluate whether or not the programme and course have been successfully completed.*

- *The performance of the students in class tests, sessional examinations and final examinations at the conclusion of the semester help the teachers evaluate the students' learning outcomes and attainment.*
- *Students' performance on preparation of assignments, papers for seminar, performance in quizzes an group discussion, performance in project work , practical and laboratory work etc provide valuable inputs into students' learning level.*

- *By analysis of the results of sessional and end semester examinations, an evaluation of the students' performance level is made*
- *Teachers and mentors make efforts to ensure that all students achieve their POs, PSOs and Cos.*
- *Students' feedback provides a better understanding of their over all experiences and accomplishments.*
- *Faculties in the departments provide counseling to the students regarding the course curriculum prospects and opportunities*
- *Students' progression to higher education and placement also provide scope to understand the outcomes of POs, PSOs and Cos.*

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

Response:

After the admission process of the newly admitted students, the college conducts Students Induction Programme (SIP) and students are made aware of the Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO). For the rest of the students at the beginning of every academic session, departmental orientation programme is conducted to make them familiar with the PO, PSO and CO. The modalities and functioning of the CBCS and FYUGP are explained in detail. Semester System / FYUGP and examination patterns are discussed with the students. In the Induction & Orientation programme, faculties of various departments create awareness about the Course outcomes for the Regular/Minor and Honours/Major students. Teachers share hard and soft copies of the syllabus with the students along with a list of quality text & reference books. The POs and COs are made accessible to all the stakeholders through college website. Faculties always keep close touch with the university to get the latest updates on course related matters and they attend training programme when the university informs.

The following methods for evaluation of POs and COs are adopted in the institution.

- Students' performance in classroom is observed through their level of engagements. Faculties ask questions or raise issues on the topics taught and they evaluate the quality of their responses.
- Attainment of POs and COs are also evaluated by students' participation in group discussion, seminar, quiz etc.

- Home assignments, class tests, report writing, project writing, field works etc are some of the indicators.
- Some of the departments have linkages with other HEIs of the district for teacher and students' exchange programmes. When Feedback from faculties of other institutions are received by a particular department of the college, the concerned department better understands students' attainment of the POs and COs.
- On analysis of the records of students' placement and progression to higher education, the college realizes the attainment of POs, PSO, and COs.
- The End Semester Examination and diverse modes of evaluation of students as parts of Internal Examination are also indicators of POs and COs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 78.75

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
210	165	373	207	168

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
358	219	399	255	195

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response:** 3.37

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Response

Institution has created an ecosystem for Innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for creation and transfer of knowledge/technology etc.

#### **Career Counselling and Placement Cell**

? The Cell conducts awareness and training programmes to cater the students' needs for academic progression and placement after graduation

? Conducted visits to industries and significant institutions

### **Research and Publication Cell**

? The cell is responsible for promotion of research activities, for conduct of seminars/workshops/conference and symposium. It also plans to conduct awareness programmes on Intellectual Property Rights, Gender inequality, health and hygiene etc.

**Women Cell:** The members of the Cell have been responsible for carrying out necessary steps for female health, mental and menstrual hygiene in the locality. The cell takes steps to conduct Gender audit.

### **Focus on local languages**

The college has been imparting education in Assamese, Bengali, Sanskrit and English. Generally teaching learning is carried out through bilingual method. Under NEP 2020, the college has introduced a one Certificate Course in local language (Rajbangsi language) and this is open to all students of the locality.

### **Cultural Development Cell:**

The Cell is responsible for the transfer of indigenous cultural tradition to the students. The cell took initiatives to train up the students for various colourful performing traditions (Khusan Gaan) and folk songs of the region along with promotion of Borgeet, Bihu, Sattriya Nritya etc.

### **Eco-Club**

? The Club has been sensitizing the students on issues relating to environment. It takes initiatives for plantation drives and awareness programmes on environment and health issues.

? The Eco-Club is also responsible to adopt green practices by segregation of the wastes generated in college campus.

? The Club also monitors the activities under the MoU between the College and Golakganj Municipal Board.

### **Health Care Unit**

The college has a health care unit. Periodically, physicians from Golakganj PHE visit the college. First aids and emergency services are also provided to the college.

### **NSS and NCC**

? NSS unit & NCC of the institution successfully conduct outreach activities.

? Participated in celebration of Republic Day, Independence Day and in other community services

? Cadets of NCC and NSS volunteers offer services to the college whenever any distinguished person/dignitary visits the college on some special days like Freshmen Social, Prize Distribution Day of the college week, and College Foundation Day on 26th January etc.

Distance learning Centre

1. Study centre under GU
2. Study centre under KKHSOU

### **Transfer of Knowledge**

The college fraternity believes that higher education thrives towards academic excellence through the process of knowledge transfer.

? Faculties as invited Guest Speakers, Experts, Resource Persons and Judges in other HEIs.

? Teachers Exchange Programme.

### **Indian Knowledge System (IKS)**

1. Committee for promoting IKS.
2. **IPR cell**
3. Yuva Tourism Club
4. CESR

**Future Plans:** a. To start an Incubation centre near future

b. To set up a Skill Development Centre and it is under process)

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

### **3.2.2**

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 8

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	1	1	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 0**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response: 0.38**

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in**

**national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	00	06	03

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1**

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Response:

The institution promotes engagement of students in extension activities in the locality for sensitizing them to social issues. During the last five years extension activities have been conducted under the initiatives of the IQAC, NSS and NCC Unit. Eco-Club, Road Safety Committee, Yuva Tourism Club also actively participated.

During the Session **2018-19**, the NSS & NCC unit of the college organized the events (a) International Environment Day (b) International Yoga Day (c) World Aids Day (d) Swacchata Abhiyan (e) Sacchata Abhiyan Programme at Mahamaya Temple (f) Cycle Rally on Awareness Programme of Anamoy Abhiyan.

During the Session **2019-2020**, the college has conducted (a) International Yoga Day (b) Swacch Bharat Abhiyan and (c) World Environment Day. In addition to that, the college conducted awareness programme on precautionary measures for survival during Covid 19. The each of the faculties and the Principal of the college distributed essential items including groceries to poor families of their locality during the Pandemic Period. As the college became a quarantine centre during Covid-19 period, the authority and the teachers & students provided services to the Covid affected people.

During 2020-2021, the college conducted a Yoga Shibir (dtd 05-12-2020) in collaboration with

Patanjali Mahila Yoga Samiti, Assam, Electoral Awareness Programme, celebration of Azadi Ka Amrit Mohatsav, Swachhwa Bharat Mission and organized talks to promote the value of environment consciousness. NCC and NSS unit of the college also conducted cleanliness drives. Awareness Programmes regarding the menace of Covid 19 were also conducted. The Principal and the teachers in sanctioned positions donated one day salary (in the month of May 2021) to the Chief Minister's Relief Fund for combating Covid-19 in the state.

During 2021-2022, the NSS unit, NCC unit and related cells of the college conducted activities like (a) Tree Plantation (b) Campus cleaning (c) Anti-Drugs awareness programme (d) International Yoga Day (e) Sapling distribution in the locality (f) Republic Day and (g) International Yoga Day (h) Road Safety awareness . Some other outreach programmes are also conducted by the college.

Activities conducted during 2022-2023 are (a) College campus cleaning (b) Plantation of sapling (c) Anti-Drugs Sensitization programme (d) Awareness Programme on Road Safety (e) Rashtriya Ekta Divas (f) Puneet Sagar Abhiyan (g) International Yoga Day (h) Independence Day & Republic Day. During the session, the college has adopted one village and a L.P school dtd 17-04-2023 and since then the college has been conducting cleanliness programmes, awareness programme on Right to Education, The Prohibition of Child Marriage Act 2006, The Child Labour ( Prohibition & Regulation) Act, 1986, Ban of Corporal Punishment, Immoral Traffic Prevention Act 1956 etc. The college has also donated plastic bins, soaps, sanitizers to the adopted school. Faculties of the college in collaboration with Biswa Mahabir Chilarai University also donated Rs 50,000/- for Chief Minister's Relief Fund during the session.

**Impact of the activities:** The conduct of the stated activities sensitize the students and the people of the locality towards emerging social issues .

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Response:

1. Satyajit Mondal received the following recognition

a. 2nd Best Debator Prize at G20 Y20 Summit at District level 2022.

b. 2nd Best Speaker at Lachit Borphukon Birth Celebration organized by District Administration ,

Dhubri, 2022

c. 2nd Best Speaker at NYK Yuva Mahotsav 2023.

2. Bagged Gold Medals by the following students in Hand Ball competition ( International) held from 10 April-14 April/2023 at Nepal

a. Jyoti Bikash Roy b. Debojit Kumar Roy c, Chanakya Roy.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 0

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response: 9**

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### Response:

The college is imparting higher education in Arts and BBA and the introduction of Science Stream by Govt of Assam is at final stage. The college has the following infrastructural facilities but that are not adequate. There is at present ample scope for new construction as the college has recently been allocated 15 bighas of land by Government of Assam in 2023. The following are the infrastructural facilities & ICT facilities available in the college.

1. Total number of classroom =22 ( including 4 technologically enabled classrooms)
2. Conference Hall=1 & Digital Classroom=1
3. Desktop & Printer in Principal's Office=1
4. Desktops & printers in college office =4
5. Desktops in Library Reading Room cum E-Resource Centre= 10
6. Desktops & Printer in Central library=4
7. Reprographic machines =3
8. Desktops in IQAC office = 5 & Printer=1
9. Desktop & Printer in NSS office =1 set
10. Desktop & Printer in Exam Cell = 1 set
11. Desktop & Printer in GU IDOL study centre=1
12. Laptops provided by the college = 10 ( including IQAC=1 & Principal=1)
13. Girls' Common Room=1 with wash room and sanitary napkin vending machine.

14. Boys Common Room=1 including a small office for secretaries of students' union.
15. Laboratories = 5 ( Physics, Chemistry, Zoology, Botany & Education)
16. NCC office =1
17. Gymnasium centre with attached washroom
18. Health Care Unit-1
19. RUSA cum UGC office= 1
20. NSS office & Study centre, KKHSOU=1
21. CESR=1
23. Folk Museum=1
24. Central library =1
25. Open space used as playground =1
26. College Garden=3
27. College Canteen and a separate staff room=1
28. Women Cell=1
29. One DG generator
30. Partial ramp facility
31. Facial biometric machine for staff attendance= 1
32. Separate bathroom & toilet facility for students,, staff and principal
33. Godrej locker =1 ( for confidential purpose)
34. IQAC office=1

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 58.61

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
17.37	10.78	22.27	25.78	51.43

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

Response:

The central college library of the college is known as Bhuban Chandra Prodhani Library. The library has different types of dictionaries, encyclopaedias, text & reference books and guidebooks for different competitive examinations. There is a book bank for poor students. In the library there is a separate section where previous question papers are made accessible to the teachers and the students. The central library has been using SOUL version 2.0. The library has different sections like Reference, Periodical, Circulation, Reprography facility for users etc.

Faculties and students avail e-resources from membership under N-LIST program of INFLIBNET consortia. The central library has a separate Reading Room cum E-Resource Centre with 10 numbers of Desktops with LAN. The reading room accommodates around 100 students. Book fairs are also

organized by the library. There is a library committee to provide guidance and other assistance. The entire library is under CCTV surveillance.

In addition to the central library, all the academic departments have collections of quality text & reference books. The library offer services to the faculties, students and alumni of the college. In addition to that, other visitor can make use of the library facility if permission from the competent authorizes are given.

Some quality books published by faculties are also available in the CESR.

Total Number of Textbooks in central library = 13300

Total No of Reference books in central library = 7779

Dictionaries & Encyclopaedias: 10

Journals = 6

Newspapers= 7

Periodicals= 16

Others: 21

Departmental library books = a. Assamese= 1526 & Journals=3 (b) English=420 & Journals=2 (c) Political Science = 831 & Journal=1 (d) Economics=109 & Journals=6 (e) Education=563 & Journal=NA (f) Philosophy= 308 & Journal=1 (g) History=425 & Journal=NA (h) Sanskrit=560 & Journal=1 (i) Bengali= 815 & Journal=1 (j) Management=553 & Journal=1 (k) TTM=250 & Journal=1

Amount expended year wise:

2018-19	2019-20	2020-21	2021-22	2022-23
Rs 270675.00	Rs 31026.00	Rs 34208.00	Rs 74825.00	Rs 50,272.00

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Response

The college frequently updates its IT infrastructure to meet the current technical needs of teachers, students and non-teaching staff. 8 no of the academic departments have already been given Laptops. Initially, internet service has been provided to the college by a separate Airtel lease line ( under an agreement with Infotech, Guwahati) and due to inability of the college to pay bills with high amount , the college has adopted BSNL optical fibre.

The college has four telephone ( landline) connectivity from BSNL. The college has been taking initiatives to run teaching learning through blended mode of learning. During Pandemic period, online classes were conducted through Google classroom, Google Meet and other online platforms. To meet the requirement of digital mode of learning, 6 no of classrooms are being used. The total number of technologically enabled classrooms is 6 (including Conference Hall, Auditorium and Digital Classroom).

The college administrative office has IT infrastructure. The college has been using Online admission system under DCS (Digital Campus System) with payment Gateway (Billdesk) and it is updated at regular interval by Kareng Technologies, Guwahati under a MoU. The college has also procured an Account Management System that has not been functional. The college website is also taken care of by Kareng Technologies. The college has recently created additional application developed for uploading SSR documents and the same is maintained by Jeet, Dhubri under another MoU. All the desktops & laptops available in the college are being updated by hiring services from Data Quest, Dhubri ,Assam. IT service are also provided by JEET, Dhubri. The LMS for teaching-learning is properly monitored by S.S. Technologies, Ulubari, Guwahati. Multi-purpose printers and reprography facilities are also taken care of by hired experts. The Biometric machine for teachers' attendance and the CCTVs are also repaired and updated by hired technicians when required.

Anti-virus is regularly updated.

A Library Management Software (SOUL 2) is installed in the college library to keep track of the library resources.

Online feedback from various stakeholders are taken by using Google.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:** 158.25**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 8

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***Response:** 39.42**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
22.05	10.13	19.83	19.96	13.88

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 100

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1266	1398	1070	860	1093

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** D. 1 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 0

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 5.79

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
36	10	6	6	7

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
210	165	373	207	168

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.28

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 1**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	00	00	00	00

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 0.4**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	1

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Response:

The Alumni Association of the college has been in existence from a few years back. But the Association was not registered under Society Registration Act 1861. They have been providing guidance and support to the present students and have also been sharing valuable suggestions to the institutions for its overall developments. The Alumni association through not registered yet, has been engaged in various key areas of institutional functioning (alumni as member in IQAC core committee, as members in Governing Body etc.) It is also worth noting that each of the academic departments has an alumni cell and alumni are invited to extend their co-operation in Fresher's Day, Farewell Ceremony of Teachers and Students, Teachers' Day Celebration etc. Some of the alumni have also acted as Judges/Speakers in various cultural, literary and sports events, Annual College Week etc.

They actively take part in responsibilities like regular informal interaction with the Principal and staff members regarding the current institutional functioning and future of the college.

Most of the alumni took up responsibilities in the recently held Golden Jubilee of the college from 18th-20th January 2024. They have voluntarily contributed a large amount towards successful completion of the closing ceremony of Golden Jubilee ( 1973-2023). From 2018-19 to 2023-24, the college has also been collecting nominal Golden Jubilee Fee Rs 100/- from each of the enrolled students and creates a special fund for Golden Jubilee. Alumni from 1973 to 2023 were actively co-operated with the college fraternity and the public of the locality towards conduct of all programmes of Golden Jubilee.

The Alumni of the college have also given their suggestions

The college feels proud of some of the notable alumni who have been well placed in Universities, other educational institutions, armed forces and in other avenues. Some alumni have been working as teachers in sanctioned and non-sanctioned/part time positions. Some of the alumni got ranks/positions and Medals due to their outstanding performance in Sports and in their academic careers.

Some of the activities of the Alumni

- Participation in Seminars/Workshops as invited Resource Persons
- Book donation to the Book Bank in Central library
- Financial contribution towards the institution.
- Active involvement in over all development of the college

Plan in near Future:

- To register the Association under Societies Act.
- To tap the potentials of the alumni.
- To construct a permanent office for alumni.
- To continue resource generation

- Online Registration of the alumni in college website as members in Alumni Association
- To open a Bank Account in State Bank of India, Golakganj Branch.

Each of the departments in the college maintains database and engage the alumni in different departmental activities. The IQAC of the college also keeps records of the alumni.

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

One of the visions of the college is to make quality higher education accessible to the underprivileged sections in society. The mission of the college is to empower those marginalized students through quality education so that they can be responsible citizens of our country. The college provides education to the majority of students under BPL category. They make entry into the institution with poor performance in their Secondary level. The college makes efforts to turn their weaknesses into strength.

The governance mechanism of the institution is driven by a strong policy of inclusion of various types of stakeholders on the basis of democratic values/rights. The College Code of Conduct also reflects the ethical guidelines in institutional functioning.

The Governing Body of the college is the apex body and the Principal administers the Academic and non-Academic matters. He is the executive head of the college. In the process of governance, the Principal consults with the Teachers' Unit, Non-Teaching Staff, IQAC, Academic Council, Students' Union etc. This tradition ensures active participation of the stakeholders. All decisions are adopted after deliberations and consensus.

Grievances from any quarter are resolved by effective response. Limitations and any issue of the college are openly discussed at different levels. Timely convention of meetings of various cells/committees/bodies is a continuous practice that redresses the grievances.

The college believes in decentralized mode while duties and responsibilities are being assigned. To ensure inclusiveness in mechanism for institutional functioning, the Principal forms various committees: Construction Committee, Purchasing Committee, Tender Committee, Library Committee, Admission Committee, Examination Committee, Academic Committee, Budget Committee, RUSA Project Monitoring Committee, various Statutory Committees like SC/ST Committee, Minority Welfare Committee, OBC/MOBC Committee, Internal Complaints Committee, Anti-Ragging Cell & Squad, SGRC, Cultural Committee, Eco-Club, Yuva Tourism Club, Electoral Literacy Club, Road Safety Committee, Committee for CESR, Committee for Folk Museum etc. Teachers, non-teaching staff, students, Secretaries of Students' Union are members. Teacher-In-Charge is there to guide each of the Secretaries of Students' Union.

The GB of the college takes decisions regarding various departmental issues concerning the college. Representatives of the teachers' unit and the non-teaching staff always place the grievances and needs relating to the college in Governing Body meeting.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### **Response:**

Response:

The organizational structure of the institution comprises of the Governing Body, the Principal who is also the Secretary of the GB, the teaching and non-teaching staff and the students. The GB and the Principal maintains a close touch with the affiliating university and Directorate of Higher Education, Govt of Assam. The DHE frames rules and policy relating to administration, service rules, promotion of the teaching/non-teaching staff, and new recruitment. The affiliating university takes care of curriculum designing, admission, affiliation, examination etc.

The GB of the college is the decision making body and is constituted as per existing Govt rules and the President of the GB is nominated by the DHE. Representatives/Nominees from University, Teaching and non-teaching staff, library and parents are there in the GB. The Principal is the Secretary of the GB. The Principal looks after administration, academic matters, finance, recruitments etc. The college has the Vice Principal who is also the Academic In-Charge. This is for smooth running of the institution and for support of the Principal though there is no sanctioned of Vice Principal in the college.

The Internal Quality Assurance Cell (IQAC) works for realization of the goals of quality enhancement and sustenance. It plays a major role in ensuring internal quality in the institution.

The RUSA Project Monitoring unit monitors all developmental projects under RUSA scheme and the Principal is the Chairperson.

The Students' Union of the college plays a vital role in decision making and it hosts important functions, annually publishes the college magazine and conducts Annual College Week, Freshmen Social, Teachers' Day etc.

The institution follows the guidelines of Assam Provincialized colleges and Assam Non-Government College Management Rules, 2001 and the Assam Services (Discipline & Appeal) Rules 1964 for the teaching and non-teaching staff.

The institution follows the policy of recruitment on the basis of the Government of Assam Rules on recruitment and as per UGC guidelines.

All promotions of the teaching and the non-teaching staffs are governed by the existing rules and guidelines by HEIs and as per UGC rules.

The college has designed and developed internal policies on various matters relating to the smooth functioning of all the organs of the institution.

The Governing Body, IQAC, faculty members, alumni etc. play a significant role in preparation of the college perspective plan by the concerned committee. The perspective plan of the college (2018-2019 to 2022-2023) reflects the vision and mission of the college. The college deploys the Perspective Plan to ensure quality improvements in all the seven key areas earmarked by NAAC. The college has also formulated strategies and plans reflected in Institutional Development Plan (IDP) and some are in consonance with National Education Policy 2020. The addition of the Science Stream to the college is at the final stage.

File Description	Document
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

### *Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

Response:

The college promotes a conducive workplace atmosphere. The following are the available welfare schemes that are being implemented and are in practice.

a. Leaves for teachers and employees:

- Leaves granted to the faculties for academic purposes ( M.Phil./PhD, FDP, OC, RC, STC, Faculty Induction Programme (FIP) /Faculty Orientation Programme etc.)
- Maternity leave, child cares leave for female staff.
- Casual , earned and medical leaves for staff
- Duty leave for teachers for examination related works and government duties.

Other facilities

- Gymnasium facilities for boys and girls
- Emergency First Aid facility, free health check-up for students & staff.
- Pay revision for Part time/ non- sanctioned teachers & non-teaching staff
- College canteen for teaching and non-teaching staff
- Supply of purified water to the teaching and non- teaching staff
- Department Chambers with common wash rooms, Department library, Wi-Fi facility
- Parking space for vehicles of employees
- Library facility for all faculty members for borrowing library books and E-Resources
- Email ids for each of the teaching and non-teaching staff for immediate communication & Whatsapp groups for HoDs and for all faculties.
- Daily allowance & provision of hiring vehicles for teacher-in-charge and students for educational trips, participation in competitions beyond college campus.

- Thrift & Credit Co-operative Society for all teaching & non-teaching staff (The Society maintains the College Canteen from its accrued interests. From Academic Session, 2023-2024, the Co-operative Society will award two best graduates by prize money Rs 10,000/- for each)
- Group Insurance Scheme
- Gratuity: The employees, both teaching and non-teaching are entitled to get gratuity after the superannuation of service
- Medical allowance: The employees, both teaching and non-teaching are eligible to draw medical allowance monthly as per Government rule.
- Faculties, students and teachers provide one time financial assistance to those who undergo emergency medical treatment

### **Performance Appraisal Mechanism of the Institution**

The Performance of the teaching and non-teaching staff of the college is assessed annually. The college makes the appraisal of the staff to explore the potential areas and the areas where necessary improvements are required.

- With regard to academic performance of the faculties, the activities and progress of the faculties are measured through Annual Performance Indicators (API) and the same are verified by Preliminary Committee, IQAC. The Final approval of the proposals of the faculties for promotion is given by the Governing Body. The proposals are then forwarded to the Directorate of Higher Education (DHE), Assam.
- The Principal also makes an annual assessment of the performance of the teaching and non-teaching staff of the college on the basis of health, discipline, responsibility, trustworthiness, communication skills, knowledge in diverse key areas of the college.
- The performance of the faculties and non-teaching staff, library service, service of the canteen are also measured by Students' Feedback.
- The attendance of the faculties and non-teaching staff is recorded in the Bio-metric system and in attendance register.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 8.08

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	6	6	3

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	20	20	20

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Response:

The institution has a transparent financial management system in which the State Government, UGC and RUSA are the funding agencies. Funds are generated from the reimbursed students' admission fees by State Government. Funds are also generated by the college from the following sources.

- Centre fee collected from the Study Centre, IDOL, Gauhati University
- Admission Fees and Examination Fees collected from the students for One Year Certificate Course in Rajbangsi Language.
- The Institution generates fund from monthly membership fees from Teachers' Unit and the amount is contributed to various local bodies/associations for observance of certain festivals/ conduct of occasions in the locality.
- Interests accrued from the Savings deposit (except the Bank A/C dedicated to RUSA) of the college.
- Funds received by NCC and NSS units from Government sources
- Surplus fund of HS and University Examination Centre fees of students
- Funds received from philanthropists during celebration of Golden Jubilee
- Funds received from The Principal, GB President & members, faculties in service & retired faculties, alumni, students, local people, parents of students, well-wishers towards generation of fund for Golden Jubilee.
- Application fees received from candidates for teaching, non-teaching (Grade III& IV), Principal post etc.

- Funds received from Tender for some of the components under RUSA Project.
- Other Miscellaneous sources

The Governing Body of the college forms various committees: Construction Committee, Purchase Committee, Budget Preparation Committee, Project Monitoring Committee, RUSA. These committees monitor the proper utilization of funds and submit reports to the Principal from time to time.

The college has 6 bighas of land since inception and every new construction is done as per Master Plan. In 2023, the college has been allocated another 15 bighas of land by the Government of Assam and the utilization of the new land will be made in a phased manner and by updating the existing master plan.

The college conducts internal and external audits for financial transparency. The income and expenditure of the college is audited by registered Chartered Accountant. Financial transactions are mostly made through RTGS, NEFT, Cheques etc and through PFMS for RUSA Project funds transaction. Cash book is properly maintained by the Office Accountant. The Accountant looks into various financial transactions of the college regarding Physical infrastructure and academic support. Documents like Bills/Vouchers, utilization statements, cash receipts, cash books are scrutinized. Government Audit from 2015-16 to 2020-21 has already been conducted by the college and the final report awaited. Government audit from 2021-22 to 2023-24 is still going on. The auditors of both Internal and External audits verifies the transactions of the college under different heads: Admission fees, Scholarships, Grants received from various sources like RUSA, State Government & Non-government agencies.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

Response:

The IQAC of the college continuously ensures quality improvements in key areas of the institution. It has contributed in various ways for institutionalizing all the quality assurance strategies and processes. The following are some of the initiatives adopted by the IQAC.

- The IQAC of the college designs Code of Conduct, Policy Documents and coordinates with Committees/Council for College Prospectus, Academic Calendar, Master Routine, Institutional Development Plan, Perspective Plan etc.
- Maintaining of Staff attendance through Facial Bio-metric machine and Learning Management System (LMS)
- Departments are suggested to maintain Teachers' Class Diary and to prepare teaching plans/lesson plans just before the commencement of each Semester in Academic Session.
- Departments have been suggested to identify slow learners by classroom observations and interactions and to take initiatives for remedial classes and mentoring
- Departments are encouraged to organize field visits, excursions, undertaking different types of surveys in adopted villages
- Continuous process of assessment of faculty performance and appraisal as per requirements of CAS promotion. A Preliminary committee is there in IQAC for initial verification of the scores claimed by the faculties.
- IQAC assists the Principal of the college in assessment of performance of the teaching ( non-sanctioned & part time) and non-teaching staff of the college
- Conduct of Students' Induction Programme annually for newly admitted students.
- Engagement of Career Counselling and Placement Cell to conduct sessions to familiarize the students for job opportunities.
- Timely assessment and review of the various activities of the cells/committees.
- Initiatives for conduct of Seminars, Workshops, Talks, Capacity building programmes for students. The IQAC contributes to designing Proposals for submission to funding agencies.
- Faculties were encouraged to adopt online mode of teaching during pandemic period.
- Departmental alumni meeting and Annual Alumni Meet in 2023 are conducted.
- The IQAC submits the AQAR to NAAC, Annual Reports to affiliating University. It also provides support in participation of AISHE and in NIRF.
- It has taken initiatives in signing MoU of the college with other HEIs and body/association/industry and to keep the MoU more functional.
- The IQAC cooperates with various Criteria committee constituted by the college.
- IQAC takes required initiatives to implement the recommendations of Peer Team in 2015.
- The IQAC monitors continuous evaluation process, attainment and learning outcomes.

- The IQAC encourages the faculties to design syllabi for Skill Enhancement Courses (SEC) , Certificate Course and Addon courses( to be introduced from 2024-25) and motivates the teachers to develop quality study materials.
- IQAC takes initiatives for conduct of different types of audit.
- The IQAC takes initiatives for timely updates/renewal of the college website and LMS
- To adopt villages and schools
- IQAC in collaboration with Academic Council of the college takes initiatives to offer Addon /certificate courses.
- Feedback from stakeholders are collected, analysed by IQAC and used for improvements.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.5.2

#### Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Response:

The college adopts measures to ensure gender balance in both academic and administrative levels. Every year, the admission procedure followed by the college takes into account reservation policies from the Government in which equal importance is given to both genders. The college has not had students from third gender during the last five years. Resource Persons/ Faculties in Induction Programme dismantles stereotypical attitudes of the traditional/ heteronormative society. Stakeholders of the college and public at large are always motivated to think and work for an inclusive society.

Some of the departments (in CBCS & FYUGP curriculum) offer papers having issues that are closely related to the necessity of maintaining gender balance in our society. In various cells/committees constituted for institutional functioning, there are representatives from males and females. Students' Union Election bears witness to participation and representation of both boys and girls equally. Gender sensitization programmes are conducted by the college. In the Students' Induction Programme, students are oriented towards mental and physical well-being. Internal Women's Day, skill development programmes are conducted.

The college empowers the girls students by conduct of capacity building programmes. Awareness programmes on anti-ragging, grievance redressal mechanism, internal complaints committee, Sexual Harassment Committee career counselling programmes are held from time to time. Display of emergency phone numbers have been ensured in the campus. Counselling of the students is done periodically. Identity card with photo and other details of the students & uniform is mandatory. Ragging free environment is ensured.

There are separate well-furnished Common rooms for both boys and girls. A sanitary napkin vending machine is installed in the girls' common room for menstrual needs of the girl students.

The girls' hostel (not opened yet) is constructed by the college with a vision to accommodate girl students from far off places. The NCC and NSS units have adequate girl students. Participation of female students in extracurricular activities are increasing. In events/programmes/competitions organized by other institutions, Teacher-in-Charge (male & female) are appointed by the college authority to guide them so that girl students are not deprived of participation due to security and safety reasons. As the college is co-educational, the matter of safety and security of women are always monitored. From 2022-2023, there has been mentor-mentee system which takes care of students' wellbeing.

There is security check point adjacent to the Main college Gate and in the entry point is under 24 hours' CCTV surveillance. Purified drinking water facility and display of Emergency phone numbers are there in some important points. **The Mentor-Mentee System** from the Academic session 2022-2023 also falls a very positive impact on the students regarding values to be inculcated for creation of gender bias free environment in the campus.

For the last five years, Gender audit has been conducted.

Various cells, NCC, NSS also organize programmes as per Govt guidelines from time to time. The college also coordinates with Schools, colleges, Govt offices & NGOs etc in successful conduct of various events.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** B. 3 of the above

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

#### Response:

Response:

Students' diversity can be considered as one of the institutional strengths as the college is surrounded with different ethnic, linguistic, religious, caste groups. An inclusive environment always prevails in the campus and the college motivates its students and staff to keep firm belief on inclusiveness and democratic values.

It is made mandatory for the students to enter into the college campus in uniforms.

Irrespective of caste, class, religious, affiliations, gender, geographical locations, linguistic backgrounds, students are admitted, the college fosters mutual trust, love and friendliness among students. A sizable portion of students are from reserved categories and Muslim minority groups. During the last five years, average percentage of students from various categories are (a) OBC/MOBC=63.33% (b) Muslim Minority = 20.36% (c) SC= 7.83% (d) ST= 0.07% . Most of the students belong to Rajbanshi community and this is followed by the students from Bengali, Muslim, Bihari, Rabha communities. After the admission process, an induction programme is conducted to orient the students regarding ethical guidelines. All are also provided to respect human rights and to respect all irrespective of socio-economic status, religious & linguistic background, differently abled categories, sexual & gender orientations etc.

Cells/Committees/Forums/Units such as OBC Cell, SC/ST cell, Minority Cell, Internal Complaints Committee, SGRC, Women Cell, Anti-Ragging Cell & Squad etc monitor all types of harassment/ grievances relating to social harmony in the campus. The college maintains all reservation norms for admission, teaching & non-teaching staff.

To maintain communal harmony and peace within the campus, the college celebrates Saraswati Puja, Milad-e-Mehfil, Women's Day, National Unity Day, Constitution Day in addition to colourful cultural performances (folk songs, Goalini Nritya, Bargeet of Sankardeva etc) of the region. Sensitization programmes on gender, environment etc are also conducted by the college. Students and employees are also made aware of constitutional obligations. The college Foundation Day is observed every year.

The Annual College Week is organized every year and it provides an adequate platform to the students from all backgrounds.

Cultural-Exchange Programme (Student Experience in Inter State living) is organized in the college , Under “ Ek Bharat Sresth Bharat” the college has organized Cultural Exchange Programme with Udaipur( Rajasthan) and students guided by teachers visited the stated place for exchange of cultural traditions, values & ethos.

Students are motivated to take part in cleanliness drives, anti-drug awareness programmes, flood relief materials distribution, study tours, visit to historical sites etc

Every year the college celebrates Republic Day and Independence Day. NCC cadets and NSS volunteers actively participate in parades.

Students are exposed to constitutional obligations, rights and duties of citizens through UG courses. The college organizes debates, quiz competitions and extempore speech for students' orientation. Various departments of the college take part in cultural rallies on the first day of college week every year.

Students and staff extended support to the society during Pandemic periods.

The college take initiatives to make students aware of cultural ethos and heritage of the land populated with heterogeneous groups of people.

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

Best Practie:1

Title : Promoting & Preserving Indigenous Culture and Heritage of the Ethnic Communities: A Unique Initiative of Chilarai College.

**2. Objectives of the Practice:** i. To make continuous efforts for protection, promotion and preservation of the Indigenous Culture and Heritage of the ethnic communities

ii. To bridge the gap between the younger generation and the colourful cultural traditions and heritage of diverse communities

- iii. To educate the students and the masses towards maintaining cross-cultural negotiations and exchange for the ideal of India's unity in diversity.
- iv. To carry out research projects on indigenous folk and performing tradition
- v. To explore myths, legends, folk tales of diverse communities in the region
- vi. To train up the students in skill oriented courses
- vii. To take a pro-active role in promoting rural tourism

**3. The Context:** It has been noticed for the last few decades that students are not interested to understand the knowhow of their indigenous cultural traditions and heritage of their own. To materialize the vision of Atmanirvarsil Bharat, it is the need of the hour to look back to the potentials of one's own soil. The college takes initiatives to sensitize the students about the richness of various indigenous cultures and heritage of Assam.

4. The Practice: a. The college has a folk museum with ethnic collections

b. The college has already signed a MoU with the Terracotta craft and Pottery Industry in Asharikandi, Gauripur and the college co-operates with the industry to strengthen rural economy

c) The CESR in the college also contributes to continue this practice.

d) Students and faculties are frequently motivated to collect local artefacts for enrichment of the museum.

e) The TTM department of the college takes initiatives to familiarize the students with local tourist destinations.

f) Faculties of the college design and develop syllabus for SEC of 1st and 3rd Semester.

g) The college library has purchased a good number of books on local Rajbanshi language and culture written by various scholars.

h) The annual college magazine "Chilaraian" has sections in Assamese, Rajbanshi, Bengali and Sanskrit.

5. Evidence of Success: Majority of the students belong to Rajbanshi community and they actively participate in cultural programmes and bag prizes and honour for the college. Two of the faculties have successfully completed Certificate Course in Museum Studies( 3 months duration). Faculties are pursuing PhD in indigenous knowledge tradition. They have also published quality articles on indigenous knowledge system.

6. Onstacles: a. Submitted a proposal to the affiliating university to introduce Certificate Course in

Performing Arts of the Rajbanshis but no communication til date

b. Lack of due academic attention from Government and affiliating university to explore the contributions and legacy of 16th century warrior-scholar Biswa Mahabir Chilarai who is the progenitor of Rajbanshi community

c. Requirement of bridge courses to make the students well versed in mediums of teaching-learning.

7. Resource required: Funds for upgrade Infra facilities for the folk museum.

Renewal of Registration fee for CESR

Fund for honorarium of the craftsmen, artisans for conduct of Skill courses, hands on training programmes.

#### Best Practice-2

1. Title : Engagements of Students in Co-curricular Activities within and beyond College Campus: A Roadmap to Holistic Development

2. Objectives of the Practice: a. To contribute to holistic development of the learners

b. To engage students in community service

c. To enhance students' participation in co-curricular activities

d. To build up better career prospects

e. To inculcate spirit of solidarity, team spirit and social responsibility.

3. Context: Co-curricular activities include sports events, volunteering, community services, performance of songs, dance, music, debates, extempore speech, art of public speaking etc that contribute to higher exam scores of the students. These encourage the students towards positive educational experiences. These activities help channelize the hidden potentials of the students and contribute to holistic development. It is important for the students to keep trying to discover their interests apart from normal academic pursuit. Boys and girls should be encouraged to take part in different games as this practice will enhance their physical and mental fitness.

4. Practice: The college makes conscious and substantial effort on a regular basis on community services through NSS, NCC etc. The college has conducted various awareness programmes, mass education programmes, campus cleanliness etc. Students ( boys and girls) are always encouraged to participate in competitions organized by other institutions. The college also follows govt reservation system under Sports, NCC and other co-curricular activities.

5. Evidence of success: a. Students excelled in 3rd Indo-Nepal Youth Games International Championship 2023 at Nepal

b. Student of English department was the 2nd Best Debator at G20 Y20 SUMMIT ( District level)

c. NSS volunteers and NCC cadets have taken part in different events/programmes.

d. Students and faculties participated in Saha-Yaga Shikshak Prashikshan Sibir held in the college.

e. Students and faculties participated in Covid 19 vaccination drive--An initiative aimed to accelerate vaccination efforts within local community

f. Conduct of Anti-drugs sensitization programme.

g. Participated in Rashtriya Ekta Divas and in Cultural Exchange Programmes.

h. Educational Tours, Cleanliness drives, Awareness on Plastic Waste Management

i. Distribution of masks among the people of Golakganj area.

6. Obstacles: a. Need of permanent physical instructor.

b. Sports & gym equipments and adequate space are not in proportion to students enrolled.

c. The college has to completely depend upon govt fund to invest towards better facilities and equipments for students.

d. Lack of adequate motivation of the faculties for engagement of students in co-curricular activities.

e. The college does not have separate fund to invest on students' participation in sports events in State/National level programmes.

7. Resources required: a. Physical instructor in sanctioned position is the immediate need in the institution

b. Allocation of funds from Govts and other funding agency is required to set up an indoor stadium, college playground, handball court etc.

c. Efforts are required to make co-curricular activities as per daily class routine.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Response: Promotion of Gender Equity and Inclusivity in the Institution

Since its inception in 1973, the college has provided tremendous thrust and priority to maintain a healthy students centric environment by following the policy of diversity and inclusion. The college's commitment to gender equity stands out as a beacon in its efforts to foster an inclusive academic environment. The vision of the college is to make quality higher education accessible to the underprivileged sections of society. Most of the girl students of the college belong to OBC/MOBC category. Girl students from diverse linguistic, religious and ethnic backgrounds are pursuing higher education. Some students of Muslim minority groups from riverine areas pursue higher education. Gender equity is foundational to Chilarai College's ethos, transcending societal norms that often curtail opportunities based on gender. The institution actively promotes a gender-friendly environment where students, faculty, and staff enjoy equal rights and opportunities regardless of gender identity. This commitment is not merely symbolic but operationalized through various mechanisms like gender-sensitive committees, cells for grievance redressal, and inclusive representation in governance bodies. The college's initiatives extend beyond conventional academic teachings, encompassing holistic development through moral education, ethical values, career guidance, and robust sports and co-curricular activities. The institution has active NSS and NCC units, which play pivotal roles in character building and leadership development among the girls and the boys equally. The NSS unit of the college has more than sufficient number of girl students and the NCC has also girl cadets. By challenging stereotypes and advocating for gender parity within its campus, Chilarai College serves as a catalyst for broader societal change. It endeavours to reform parental attitudes that have traditionally been prioritizing early marriage of their daughters.

The college adopts intersectional approach with a view to identifying if the girl students has to be a victim due to other attributes caste, religion, and socioeconomic status. Through gender audits and continuous evaluation, the institution ensures that policies and practices remain responsive to diverse student needs, thereby fostering a harmonious social fabric.

The institution always ensures that both male and female students have equitable access to educational resources, co-curricular opportunities, and leadership roles. This approach not only enhances academic outcomes but also nurtures a supportive environment where all students can thrive.

Chilarai College stands as a testament to the transformative power of education in advancing gender equity and social justice. By championing inclusivity, challenging stereotypes, and fostering a supportive environment, the college not only enhances educational outcomes but also cultivates future leaders committed to equity and justice. As it continues to evolve, Chilarai College exemplifies how higher educational institutions can lead for a more equitable and inclusive society.

Over the past five years, Chilarai College has demonstrated a commitment to gender balance across its academic programs. Analyzing data from B.A. and BBA courses reveals a consistent effort to maintain a fair representation of male and female students.

The percentage of female students of the last five years ( 2018-19 to 2022-23) showcases almost a balanced picture of girls and boys pursuing higher education. In the BBA program, efforts are made to include female students, with notable consistency in maintaining a gender ratio reflective of broader gender equity goals. Similarly, the teaching faculty composition reflects a gradual increase in female representation, striving towards parity with male counterparts.

Girls' active participation in events such as College Week and various other extension activities is noticeable. Girls also actively participate in celebration of Environment Day, Women's Day, Capacity building programmes, various awareness programmes. A number of girl students bagged honour to the college by winning prizes in different competitions beyond college campus. Initiatives taken by the college so far falls a positive impact on the society. The college does not have records of such cases that are discriminatory towards women. In various courses, cross cutting issues like equal opportunity, gender issue etc are being taught to the students.

#### **Institutional Framework for Gender Sensitization:**

Chilarai College has established various committees and cells aimed at promoting gender sensitization and ensuring a safe and inclusive campus:

**Anti-Ragging Committee and Squad:** Ensures a ragging-free environment and immediate response to grievances, promoting a safe space for all students.

**Internal Complaints Committee:** Addressing issues of sexual harassment and providing a platform for women to report instances in a confidential and supportive manner.

**Women Cell:** Dedicated to fostering a gender-friendly environment, raising awareness, and empowering female students and staff.

**NSS and NCC Units:** These units not only contribute to character building and leadership skills but also ensure gender parity in participation, promoting inclusivity in extracurricular activities traditionally dominated by male students.

#### **Infrastructure and Support Services:**

Chilarai College has implemented several infrastructure and support initiatives to enhance gender inclusivity:

- Installation of CCTV cameras for enhanced security, with specific monitoring during examination periods to ensure the safety and comfort of female students.
- Provision of separate washrooms and designated common rooms for female students, although efforts are needed to establish a dedicated common room for female staff.
- Awareness campaigns and workshops on gender equality and empowerment, encouraging female students to explore diverse roles beyond traditional gender norms.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

Chilarai College has tried its level best to take initiatives for upgradation of its physical and infrastructural facilities. Some of the notable initiatives adopted by the institution are:

- 1.Introduction of self financed certificate course in Rajbanshi language
- 2.Upgradation of the Centre for Ethnic Studies and Research
3. Upgradation of Folk Museum
4. Technologically enabled classrooms
5. Successful implementation of RUSA Project 1.0
6. Enrichment of the central library and departmental library
7. Set up of Gymnasium and procurement of sports equipments
- 8.Establishment of a well furnished Reading Room & E-Resource Centre
9. Renovation and upgradation of Administrative Block
10. Upgradation of college canteen
11. Introduction of NSS
12. Wastemanagement System of the college
13. Digitalization of college office, library, LAN connectivity and WiFi facility
14. Installation of CCTV
15. Introduction of Facial Bio-metric machine

The college has been recently granted approval of a Study Centre under KKHSOU that will offer both UG and PG courses. The college has adopted one village and a LP school in the local area. Registration of the college under Unnat Bharat Abhijan is at final stage. The introduction of the Science Stream by Govt of Assam is at final stage. The college is running 2 other skill courses under PMKVY 4.0. From the next academic session the college will introduce some add-on courses & bridge courses to cater the emerging needs of the students. The college has signed MoUS with other HEIs and industries. The college has integrated Learning Management System(LMS) in teaching-learning. The college has been allocated 15 bighas land by the Govt of Assam.

### Concluding Remarks :

Chilarai College has been located in the western part of Assame near Indo-Bangla border. The college has been imparting higher education to the sstudents from diverse communities. It has been awarded " B" grade with 73 percent in 2004 and "B" grade in 2015 with 2.18 CGPA. The college has made significant progress in some areas despite having some impediments during its journey since 1973. It has been participating in NIRF and has been submitting data for AISHE. The college has a very good locational advantage and there is ample scope for the college to introduce Multidisciplinary courses. The college has been following the academic programmes as per FYUGP since 20023-2024. The college has adopted experiential and participatory approach towards curriculum delivery. From inception the college has been committed to make higher education accessible to the students of underpriviledged sections of society. Despite many constraints, the college has been striving tirelessly to transform itself into a quality institution of higher learning. The college has plans to set up an incubation centre and a skill centre. The college is planning to introduce some new courses to transform itself into a multi-disciplinary institution in the days to come.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.2.1. Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 58            Answer after DVV Verification: 57</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																																								
1.4.1	<p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website            Answer After DVV Verification: E. Feedback not collected            Remark : DVV has considered the input as "feedback not collected" as links provided by HEI are not accessible.</p>																																								
2.1.2	<p><b><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>153</td> <td>165</td> <td>119</td> <td>106</td> <td>116</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>153</td> <td>165</td> <td>119</td> <td>106</td> <td>116</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>245</td> <td>276</td> <td>202</td> <td>185</td> <td>209</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>245</td> <td>276</td> <td>202</td> <td>185</td> <td>209</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	153	165	119	106	116	2022-23	2021-22	2020-21	2019-20	2018-19	153	165	119	106	116	2022-23	2021-22	2020-21	2019-20	2018-19	245	276	202	185	209	2022-23	2021-22	2020-21	2019-20	2018-19	245	276	202	185	209
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279	323	239	220	247
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Remark : DVV has made changes as per the report shared by HEI.

#### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

##### 2.4.1.1. Number of sanctioned posts year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	19	19	19	19

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
43	44	39	36	35

Remark : DVV has made changes as per the report shared by the HEI

#### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

##### 2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	08	08	08	07

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	0	0

Remark : DVV has made changes as per the report shared by HEI.

#### 3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

##### 3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	2	1	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	1	1	1

Remark : DVV has made changes as per the report shared by HEI.

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	5	3	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has considered the input as "0" as none of the research papers published in the journals notified in UGC CARE List.

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	01	06	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	00	06	03

Remark : DVV has made changes as per the report shared by HEI.

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :  
 Answer After DVV Verification :9  
 Remark : DVV has made changes as per the report shared by HEI.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : C. 2 of the above  
 Answer After DVV Verification: D. 1 of the above  
 Remark : DVV has made changes as per the report shared by HEI.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
48	0	0	0	50

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	1

Remark : DVV has made changes as per the report shared by HEI.

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	9	15	3	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

5	4	6	6	3
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**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	20	20	20

Remark : DVV has made changes as per the report shared by HEI.

**7.1.2 The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : E. None of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made changes as per the report shared by the HEI

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : DVV has made changes as per the report shared by the HEI

## 2.Extended Profile Deviations

ID	Extended Questions										
1.2	<p><b>Number of teaching staff / full time teachers year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>40</td> <td>39</td> <td>35</td> <td>32</td> <td>28</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	40	39	35	32	28
2022-23	2021-22	2020-21	2019-20	2018-19							
40	39	35	32	28							

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
43	44	39	36	35